



# COUNTY OF CHISAGO

## BOARD OF COMMISSIONERS

Chisago County Government Center  
313 North Main Street, Room 160  
Center City, MN 55012-9663

Phone: 651-213-8830 FAX: 651-213-8876

Bruce Messelt

County Administrator

Commissioners:

District 1

Lora Walker

District 2

Rick Greene

District 3

George McMahon

District 4

Ben Montzka

District 5

Mike Robinson

## BOARD OF COMMISSIONERS ANNUAL ORGANIZATION MEETING AGENDA TUESDAY, January 3, 2017

2:00 p.m. Oath of Office Administered to Commissioners Greene, McMahon and Robinson  
10<sup>th</sup> Judicial District Judge or County Auditor Presiding

Oath of Office Administered to Chisago County Assessor John E. Keefe  
10<sup>th</sup> Judicial District Judge or County Auditor Presiding

2:10 p.m. Convene Meeting; Pledge of Allegiance; Approve Agenda

2:15 p.m.

### Annual Business Items:

- |     |                                                                                       |       |
|-----|---------------------------------------------------------------------------------------|-------|
| 1.) | Election of 2017 Board Chair                                                          | TAB 1 |
| 2.) | Election of 2017 Board Vice Chair                                                     | TAB 2 |
| 3.) | 2017 Board Chair - Opening Remarks                                                    | TAB 3 |
| 4.) | Adopt Rules of Order for Chisago County Board Meetings                                | TAB 4 |
| 5.) | Adopt Rules of Conduct for Chisago County Board Meetings                              | TAB 5 |
| 6.) | Establish 2017 Meeting Schedule                                                       | TAB 6 |
| 7.) | Establish 2017 Mileage Reimbursement Rate; ( <i>Federal Rate 2017 = \$.535/mile</i> ) | TAB 7 |
| 8.) | Discuss/Establish 2017 Board Committee Assignments                                    | TAB 8 |
| 9.) | Select 2017-19 Publications and Official Newspaper                                    | TAB 9 |

### Consent Agenda:

- |      |                                                                        |        |
|------|------------------------------------------------------------------------|--------|
| 10.) | Authorize Payment of County's Warrants and Miscellaneous Bills         | TAB 10 |
| 11.) | Approve Minutes of December 21, 2016 Regular Meeting                   | TAB 11 |
| 12.) | Confirm Appointment of John E. Keefe County Assessor (Term: 2017-2020) | TAB 12 |

3:00 p.m.

### Citizen's Forum

"The Citizen's Forum is provided so you may make a comment, statement, question or proposal. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night."

3:10 p.m.

### Other Business:

- |      |                                                                                |        |
|------|--------------------------------------------------------------------------------|--------|
| 13.) | Approve Citizen Appointments to Various Boards/Committees                      | TAB 13 |
| 14.) | Annual Review of Perfunctory Personnel/HR Actions                              | TAB 14 |
| 15.) | Proposed Moratorium on Commercial and Residential Kennels                      | TAB 15 |
| 16.) | Proposed Moratorium on Cemeteries, Burial Grounds, Columbariums, and Ossuaries | TAB 16 |
| 17.) | Authorize Lease for Office Space to U.S. Representative Richard Nolan          | TAB 17 |
| 18.) | Summary Plan Descriptions and Renewals Rates for Medical Plans for 2017        | TAB 18 |

3:20 p.m.

### Discussion Items:

- Correspondence TAB 19

- Administrator Updates
- Commissioner Committee Reports

3:30 p.m. **Adjourn Meeting of the Board of Commissioners**

3:30 p.m. Light Reception

Board & Commissioner Photographs