

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Tuesday, January 5, 2016**

At 1:00 p.m., Tuesday, January 5, 2016 in the Board Room of the Government Center, the Clerk of the Board convened the Annual Business Meeting of the Chisago County Board of Commissioners with the following members present: Greene, McMahon, Montzka, Robinson and Walker. Also present: County Administrator Messelt, Assistant County Attorney Fuge, and Clerk of the Board Burnham.

The Clerk of the Board led the assembly in the Pledge of Allegiance.

The Clerk of the Board called for a motion to approve the amended Agenda.

On motion by McMahon, seconded by Greene, the Board moved to approve the amended Agenda for the Board of Commissioners meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Clerk of the Board then called for nominations for Chair for 2016.

Commissioner Montzka nominated Commissioner Robinson. Upon multiple calls, there were no other nominations.

The Clerk then called for a roll call vote of the candidates: Commissioner Robinson voted for Commissioner Robinson. Commissioner Montzka voted for Commissioner Robinson. Commissioner Greene voted for Commissioner Robinson. Commissioner Walker voted for Commissioner Robinson. Commissioner McMahon voted for Commissioner Robinson, whereupon the Clerk declared Commissioner Robinson as Chair of the Board for 2016.

The newly declared Chair for 2016, Commissioner Robinson, called for nominations for Vice Chair for 2016.

Commissioner McMahon nominated Commissioner Montzka. Upon call, there were no other nominations.

The Chair then called for a vote of the candidates and asked for a voice vote: Those in favor of Commissioner Montzka for Vice Chair please say ‘aye,’ all the commissioners voted ‘aye;’ whereupon the Chair declared Commissioner Montzka as Vice Chair of the Board for 2016.

New Chair Robinson provided some opening remarks.

On motion by Greene, seconded by McMahon, the Board adopted Roberts Rules of Order, most recently revised edition, as practiced by the County Board, as the parliamentary

procedures guide for its meetings. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Montzka offered a motion to adopt the Rules of Conduct for Chisago County Board Meetings, as was used for 2015. Motion seconded by McMahon. Commissioner Robinson asked amend the Rules to move all cameras to the back of the Boardroom to not distract people in the audience. The motion makers accepted the amendment. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None. The Board adopted the following Rules of Conduct for Chisago County Board Meetings:

## **CHISAGO COUNTY BOARD OF COMMISSIONERS RULES OF CONDUCT FOR CHISAGO COUNTY BOARD MEETINGS**

### **PURPOSE**

The purpose of these rules is to set a standard of conduct and to guide the Board and the citizens we serve in the processing of the meeting's agenda.

### **RULES OF CONDUCT**

1. All attendees of County Board meetings are subject to these rules of conduct under the authority of the board as expressed in Minnesota Statutes and/or Roberts Rules of Order.
2. The Chair of the Board conducts the meeting and exercises authority to:
  - a.) assure compliance with the meeting's agenda, and;
  - b.) facilitate fair and equitable treatment of Board members, citizens and staff; and
  - c.) ensure orderly conduct by all present.
3. Votes of the Board may be taken by voice vote or by ballot.
  - a.) Voice. Each commissioner shall vote with an audible voice vote, whether "yes", "no" or "abstain." If the chair is uncertain as to how a member has voted, he or she may require a roll call vote. A chair may also require a roll call vote on any matter in which he or she determines it would be helpful to the conducting of business. Once cast, the vote of each commissioner shall be recorded in the official minutes of the Board.
  - b.) Ballot. A chair may require a vote by ballot on any issue in which he or she determines it would be helpful to the conducting of business. Commissioners shall designate their vote, "yes," or "no," or "abstain." The votes shall be collected by the teller and read aloud by the Clerk to the Board, identifying each vote, by whom it was cast and the vote that was intended. The vote of each commissioner shall be recorded in the official minutes of the Board.
4. Board Members must treat everyone with respect and dignity and in a friendly manner. Failure to comply will result in:
  - a.) being ruled out of order; or
  - b.) being asked to leave the meeting; or
  - c.) if necessary, being removed from the meeting.
5. Citizens are invited to participate in the meeting by:
  - a.) observing the proceedings through attendance in the Board Room;
  - b.) offering comments and observations during the Citizen's Forum portion of meetings;
  - c.) viewing the proceedings via cable television;

- d.) when called for through public notice, offering comments during public hearings on specific topics or proposals.
- 6. Citizen's Forum portions of Board meetings shall be subject to the following conditions:
  - a.) comments and observations shall be directed to the Board and not the audience.
  - b.) Speakers shall register their names in the meeting's log book prior to the beginning of the Citizen's Forum. Speakers may also register their addresses and telephone numbers in such book. Speakers are advised that once given, their addresses and telephone numbers are public information.
  - c.) Such comments and observations shall be limited to three (3) minutes.
  - d.) Board meeting agendas shall contain the following statement: "The Citizen's Forum is provided so you may make a comment, statement, question or proposal. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night".
- 7. Electronic recording devices should not disrupt the conduct of the meeting or interfere with the ability of others to observe the meeting due to the height or size, based upon standing more than 3 feet off the floor and/or larger than 4" x 6" x 2" in size. All video cameras should be moved to the back of the County Boardroom.
- 8. These rules may be modified by the Chisago County Board of Commissioners upon majority vote at any regular or special Board meeting.

Commissioner McMahon offered a motion to adopt the meeting schedule via the attached resolution. Motion seconded by Montzka. The original motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 16/0105-1  
DEFINING THE 2016 MEETING SCHEDULE  
FOR THE CHISAGO COUNTY BOARD OF COMMISSIONERS**

**BE IT RESOLVED**, by the Chisago County Board of Commissioners that next regular meeting will be held on Wednesday, January 20, 2016 at 6:30 p.m.; and

**BE IT FURTHER RESOLVED**, by the Chisago County Board of Commissioners that from and after February 2, 2016, regular meetings of the Chisago County Board of Commissioners shall be held in the Chisago County Government Center in the Center City, Minnesota on the first and third Wednesday of each month; and

**BE IT FURTHER RESOLVED**, the meetings on the first Wednesday shall be held commencing at 6:30 p.m. starting with the Health & Human Services Committee of the Whole and followed by the Citizen's Forum at 7:00 p.m.; and

**BE IT FURTHER RESOLVED**, the meetings on the third Wednesday shall be held commencing at 6:30 p.m. starting with the Road & Bridge Committee of the Whole and followed by the Citizen's Forum at 7:00 p.m.; and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday; and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hour notice to each person who has filed a written request for such meetings; and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

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On motion by Walker, seconded by McMahan, the Board moved to reaffirm the Chisago County Press as the official newspaper for publication of official notices and Board proceedings. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahan, the Board established the 2016 mileage reimbursement rate equal to the federal maximum allowable rate; as of this date it is \$.54 per mile and established the 2016 mileage reimbursement rate at \$.35 per mile, when at the driver's discretion, a personal vehicle is used, rather than an available "County Pool" vehicle. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to authorize the payment of the County's Warrants and Miscellaneous Bills. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

Bills Paid 1/11/2016 \$1,434,206.98

On motion by Montzka, seconded by Walker, the Board moved to approve the minutes of the December 16<sup>th</sup>, 2015 Chisago County Board of Commissioners meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson recessed the Chisago County Board of Commissioners meeting to the Chisago County Health and Human Services meeting of the Whole.

Commissioner Robinson relinquished the gavel to Commissioner Montzka.

On motion by Walker, seconded by McMahan, the Board moved to approve the agenda of the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

Health and Human Services Director Nancy Dahlin provided the following updates to the commissioners; Respite Grant Received, Child Protection in response to Maltreatment after hours, Childhood Immunization Rates in Chisago County, MnCare Renewals. *No action was taken.*

On motion by Greene, seconded by Robinson, the Board moved to authorize the payment of Health and Human Services Bills and Warrants and accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

**Authorize Payment of County's Warrants for HHS:**

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
12/18/2015	\$239,587.14		County's Warrants
12/18/2015	\$65,561.05	01/05/2016	Auditor's Warrants
12/31/2015	\$82,538.61		County's Warrants
12/31/2015	\$154,052.55	01/05/2016	Auditor's Warrants

*Special Board Approval*

Mileage Over 60 Days

- Ami Helmbrecht - \$118.23
- Linda Berg - \$137.52
- Carol Schumann - \$103.88

On motion by McMahon, seconded by Greene, the Board moved to approve the Addendum for Mental Health Targeted Case Management Services to the Blue Plus Referral Health Professional Provider Service Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the contract between Chisago County and the State of MN on behalf of Pine Technical College Employment & Training – Income Contract – 2016 GED Innovation. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the Minnesota Child Passenger Safety Program Application and Letter of Agreement – 2016. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Contract Between Chisago County and Amanda & John Lunde and the Business Associate Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to close the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Citizen's Forum at 1:36 p.m. 1 citizen spoke at the meeting. The Chair closed the Citizen's Forum at 1:39 p.m.

On motion by Greene, seconded by McMahon, the Board appointed Erik Christensen as District #2 representative on the Board of Adjustment; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board re-appointed Charles Yeager as District #4 representative on the Extension Committee; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by McMahon, the Board appointed Chris DuBose as District #1 representative on the Park Board; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board appointed John Sutcliffe as District #5 representative on the Park Board; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board appointed James McCarthy as District #2 representative on the Planning Commission; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board appointed Gene Olson as an At-Large representative on the Planning Commission; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by McMahon, the Board appointed John Sutcliffe as an At-Large representatives on the Planning Commission; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board appointed Frank Storm as an At-Large representatives on the Water Plan Policy Team; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Walker, the Board appointed Bethany Kozel as an At-Large representatives on the Citizen Review Panel; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board appointed Traci Besch as an At-Large representatives on the Citizen Review Panel; effective January 5, 2016 thru January 5, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the final payment of \$303,989.30 for SAP 13-616-012. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the 2015 Urban Area Security Initiative grant of \$55,000 for training funding from the Homeland Security and Emergency Management Division of the Minnesota Department of Public Safety. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to authorize the Chisago County Board Chairperson to endorse the January 13, 2016 FDA Sign-on Letter Supporting the Harmonization of Federal Agency Messaging on Safe Medicine Disposal. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the renewal contract for the years 2016-2018 for Versa Vending, vending services within the County facilities. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to sponsor the City of Lindstrom's Safe Routes to School Infrastructure Grant application. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None

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**RESOLUTION NO. 16/0105-2**  
**SUPPORT FOR SPONSORING CITY OF LINDSTROM'S SAFE ROUTES TO**  
**SCHOOL FUNDING APPLICATION**

**BE IT RESOLVED**, That the County of Chisago act as sponsoring agency for a Safe Routes to School (SRTS) Project within the City of Lindstrom and acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

**BE IT FURTHER RESOLVED**, That Chisago County is hereby authorized to act as agent on behalf of this applicant.

**Agreement to Maintain Facility**

**WHEREAS**, The Federal Highway Administration (FHWA) requires that states agree to design, construct, operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA: and

**WHEREAS**, Transportation enhancement projects receive federal funding from the reauthorization of the Surface Transportation Program (STP) of the Moving Ahead for Progress in the 21st Century in 2012; and

**WHEREAS**, The Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with SRTS funds, this requirement should be applied to the project sponsor, and

**WHEREAS**, The County of Chisago is the project sponsor for the Safe Routes to School project within the City of Lindstrom.

**THEREFORE BE IT RESOLVED**, that the Project Sponsor hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

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On motion by Greene, seconded by McMahon, the Board moved to approve the Resolution affirming the County's policy regarding routine Personnel and Human Resource Actions. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None

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**RESOLUTION NO. 15/0105-3**  
**DELEGATING CERTAIN HUMAN RESOURCE AND**  
**PERSONNEL FUNCTIONS TO COUNTY ADMINISTRATOR**

**WHEREAS**, Minnesota Statute § 375.18, subd. 2 provides that a County Board has the power to manage county business and make orders concerning them as it deems expedient; and

**WHEREAS**, Minnesota Statute § 375A.06 sets forth the functions of the County Administrator as exercising general supervision over all county institutions and agencies and responsible for proper administration of county affairs, with those relating to certain Human Resources and Personnel management requiring approval of the County Board; and

**WHEREAS**, the County Attorney has opined that certain elements of such personnel and human resource functions may be delegated to the Administrator at the discretion of the County Board.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Chisago County that the following Personnel and Human Resource functions are hereby delegated to the Administrator:

- Routine, perfunctory Step Increases for County employees, when duly included in the Board-approved Annual Budget and in Board-approved labor agreements (represented) and personnel policies (non-represented).
- Routine recruitment, selection and hiring processes for County employees below the level of Department Director, pursuant to County Personnel Policies and Procedures, when such position's FTE is duly established and when such position's funding is included in the Board-approved Annual Budget.
- Those personnel actions relating to employee retirement, resignation, discipline and termination of County employees below the level of Department Director, pursuant to federal and state statutes and subject to County Board-approved labor agreements, and personnel policies and procedures.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the County Board of Chisago County that such delegation, intended to facilitate more timely action on certain personnel issues and increasing organizational efficiency, will be annually reviewed and affirmed by the County Board.

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On motion by McMahon, seconded by Greene, the Board moved to approve the Resolution accepting donations to Chisago County in 2015 for Project Lifesaver, the Children's Water Festival, Parks, and the Sheriff's Office. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO: 16/0105-4**  
**ACCEPTANCE OF DONATIONS BY CHISAGO COUNTY**

**WHEREAS**, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

**WHEREAS**, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2015:

- United Methodist Church Outreach: \$50 towards Project Lifesaver
- David B. Milles: \$400 towards Project Lifesaver
- Almelund Firemens Relief Assoc.: \$250 towards Children's Water Festival

- Stacy Lent Fire Dept. Relief Assoc.: \$250 towards Children's Water Festival
  - Chisago Lakes Lions Club: \$200 towards Children's Water Festival
  - Lake State Credit Union: \$50 towards Children's Water Festival
  - First State Bank of Wyoming: \$200 towards Children's Water Festival
  - Emmons & Olivier Resources: \$150 towards Children's Water Festival
  - Lindstrom Fire Dept.: \$300 towards Children's Water Festival
  - Chisago Lakes Rotary Club: \$250 towards Children's Water Festival
  - Andersen Corporation: \$300 towards Children's Water Festival
  - Comfort Lake Forest Lake Watershed District: \$2,000 towards Children's Water Festival
  - Rush Lake Improvement District: \$250 towards Children's Water Festival
  - Center City Fire Dept.: \$250 towards Children's Water Festival
  - Project WET Foundation: \$800 towards Children's Water Festival
  - Loan Service Center Inc.: \$210 towards Project Lifesaver
  - Donald and Sharon Fischer: \$20 towards Project Lifesaver
  - Linda Ablor: \$20 towards Project Lifesaver
  - Carol Klein: \$20 towards Project Lifesaver
  - James and Sarah Thielen: \$20 towards Project Lifesaver
  - Julie and Timothy Ryan: \$20 towards Project Lifesaver
  - Michelle Pechuman: \$20 towards Project Lifesaver
  - Timothy and Amy Mellen: \$25 towards Project Lifesaver
  - Colleen Charpentier: \$25 towards Project Lifesaver
  - Douglas and Marion Gordon: \$100 towards Project Lifesaver
  - Chisago County Parks and Trails Foundation: \$10,000 towards Parks
  - Sheila Waldoch: \$100 towards Sheriff's Office
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County Administrator Messelt provided the following updates: Annual Report from AMC, Solar Power in Chisago County, Dept. of Veterans Affairs in Chisago County, Traffic in Government Center due to Court, and Capital Improvement Projects.

Several Commissioners offered reports of their respective committee assignments.

Chair Robinson announced that the Board will be closing the meeting to hold a Closed Meeting of the Board of Commissioners to discuss security briefings and reports, and to discuss issues related to security systems in the Chisago County Boardroom. On motion by McMahon, seconded by Greene and **carried unanimously** the Board closed the meeting and convened a closed session at 1:56 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Following the closed session, the Chisago County Board of Commissioners reconvened the Meeting of the Whole. Pursuant to M.S. 13D.05, the following were present at the closed meeting: Chairperson Robinson, Commissioner Greene, Commissioner Montzka, Commissioner Walker, Commissioner McMahon, Assistant County Attorney Fuge, County Administrator Messelt, Clerk to the Board Chase Burnham, and Facilities Director Jon Thompson.

Chair Robinson reconvened the meeting at 2:03 p.m.

On motion by McMahon, seconded by Greene, the Board moved to approve the security improvements discussed in the Closed Session, not to exceed \$30,000. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board adjourned at 7:04 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Mike Robinson, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk, County Board