

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 03, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 03, 2016 in the Board Room of the Government Center with the following Commissioners present: Greene, McMahon, Montzka, and Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the Agenda for the Board of Commissioners meeting. Motion seconded by Greene and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Commissioner Greene offered a motion to recess for the Health and Human Services Committee of the Whole. Motion seconded by McMahon and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

The Chair opened the Health and Human Services Committee of the Whole at 6:30 p.m.

Chair Robinson gave the gavel to Vice Chair Montzka.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: Children/Family Services Review, Mental Health Update. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved items 1-10 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board motioned to adjourn the Health and Human Services Committee of the Whole at 6:52 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Vice Chair Montzka returned the gavel to Chair Robinson.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene,

McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS

Authorize Payment of County’s Warrants for HHS:

Prepared Check Date	Amount	Mail Date	Type of Payment
01/22/2016	\$125,159.60		County’s Warrants
01/22/2016	\$37,397.23	02/03/2016	Auditor’s Warrants
01/29/2016	\$17,707.42		County’s Warrants
01/29/2016	\$35,563.11	02/03/2016	Auditor’s Warrants

Mileage over 60 Days

Amy Huston - \$123.03
Molly Gieschen - \$78.90
Heidi Nordby - \$96.60

- 3.) HHS Committee Recommendation – Request to Increase Credit Card Limit
- 4.) HHS Committee Recommendation – Kantner Consulting LLC Agreement
- 5.) HHS Committee Recommendation – Rate Increase for Maternal Child Health Nurse Home Visits
- 6.) HHS Committee Recommendation – Professional/Technical Services Contract with MJS Consulting Inc.
- 7.) HHS Committee Recommendation – Health and Human Services Replacement or New Staff Requests Policy
- 8.) HHS Committee Recommendation – Health and Human Services Employee Dress Code Policy
- 9.) HHS Committee Recommendation – Contract for Use of Lakes Region EMS Facilities
- 10.) HHS Committee Recommendation – University of Minnesota Extension Program Fee Agreement
- 11.) Payment of County’s Warrants and Miscellaneous Bills
- 12.) Minutes from the January 20, 2016 Regular Meeting
- 13.) Application for Exempt Gambling Permit – Stacy Lions

**RESOLUTION NO. 16/0203-1
APPROVING APPLICATION TO CONDUCT OFF-SITE GAMBLING – STACY
LIONS**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for an application to conduct off-site gambling for the Stacy Lions event located at North Branch American Legion located at 6439 Elm St., North Branch 55056.

On motion by Greene, seconded by McMahon, the Board moved to approve the Amendment to MN LOA for Insurance Notice. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Montzka, the Board moved to approve the MTM Provider-HIPAA BAA with Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board moved to approve by Resolution the sale of real property (Old Public Works Building, 300 Center Ave., Center City, MN 55012) to the City of Center City. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

**RESOLUTION NO. 16/0203-2
AUTHORIZING THE SALE OF REAL PROPERTY**

WHEREAS, Minnesota Statutes Section 373.01, Subd. (4) authorizes a county to sell, lease, and convey real or personal estate owned by the county, and give contracts or options to sell, lease, or convey it, and make orders respecting it as deemed conducive to the interests of the county's inhabitants; and

WHEREAS, Minnesota Statutes Section 471.64 authorizes any county, city, town, school district, or other political subdivision of the state may enter into any contract with any other political subdivision of the state for the purchase, lease, sale, or other acquisition or disposition of equipment, supplies, materials, or other property, including real property, without regard to statutory or charter provisions.; and

WHEREAS, Chisago County is the owner of real property located in the City of Center City at 300 Center Avenue and legally described in attached Exhibit 1 (hereinafter "Property"); and

WHEREAS, Chisago County desires to sell Property to the City of Center City as the Property is no longer necessary for use by Chisago County; and

WHEREAS, Chisago County agrees to sell Property pursuant to a contract for deed consistent with Minn. Stat. § 412.221, subd. 2;

NOW, THEREFORE, BE IT RESOLVED, the Chisago County Board of Commissioners authorizes the sale of Property to the City of Center City.

On motion by Montzka, seconded by Greene, the Board moved to approve the Order Form and Attachment for renewal of the Westlaw legal research subscription between Thomson Reuters and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Joint Powers Agreements for Sheriff's Office, County Attorney's Office and the Court Services Department with the BCA; approve the Court Services Amendments for each; and approve the Resolution authorizing the execution. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 16/0203-3

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF CHISAGO ON BEHALF OF ITS COUNTY ATTORNEY, SHERIFF, AND COURT SERVICES DEPARTMENT

WHEREAS, the County of Chisago on behalf of its County Attorney, Sheriff, and Court Services Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Chisago, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Chisago on behalf of its County Attorney, Sheriff, and

Court Services Department are hereby approved. Copies of the three Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Chisago County Sheriff, Rick Duncan, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

3. That the Chisago County Attorney, Janet Reiter, or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Chisago County Attorney's Office Manager is appointed as the Authorized Representative's designee.

4. That the Chisago County Court Services Director, Amy Chavez, or her successor, is designated the Authorized Representative for the Court Services Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

5. That Mike Robinson, the Chair of the County of Chisago, and Chase Burnham, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

At 6:58 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 6:58 p.m.

On motion by Greene, seconded by McMahon, the Board moved to approve the Resolution supporting the Minnesota Broadband Vision. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

**RESOLUTION NO. 16/0203-4
SUPPORTING THE MINNESOTA BROADBAND VISION**

WHEREAS, broadband, or high speed Internet, is essential today and increasingly essential for community vitality, including competitive economic development, affordable and quality health care, equitable education and effective government; and

WHEREAS, vast areas of Minnesota and thousands of Minnesotans lack access to affordable and reliable broadband services that meet or exceed the federal broadband standard of 25/3 Mbps; and

WHEREAS, the long and short-term benefits of achieving our broadband vision will be spread widely across our entire Minnesota community while failing to reach our broadband vision will sentence some rural areas to second class status and permanent decline;

NOW THEREFORE, the Chisago County Board of Commissioners adopts the Minnesota Broadband Vision and encourages the Minnesota Legislature and Governor provide sufficient leadership, resources and legal framework to ensure that the State of Minnesota achieves this vision by 2020.

On motion by Greene, seconded by Montzka, the Board moved to approve the Health and Human Services Supervisors contract as negotiated for the term on one year commencing on January 1, 2016 and expiring on December 31, 2017. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Captains Licensed Essential labor contract as negotiated for three years. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by McMahon, the Board moved to approve the equipment expenditure request for Public Works. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

County Administrator Messelt provided the following updates: Large Solar Project, Congressman Nolan visit on February 5th, Construction Update. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by McMahon, the Board adjourned the meeting at 7:38 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Mike Robinson, Chair

Attest: _____
Chase Burnham
Clerk, County Board