

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 17, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 17, 2016 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson, Walker. Also present: Assistant County Attorney Kristine Nelson Fuge, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by McMahon and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:30 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Highway Joe Triplett; CSAH 36 Bridge Replacement Project, Blueberry Trail Bridge Replacement Project for Rushseba Township, CSAH 24 Reconstruction Project Township Sign Program, CSAH 20 Bridge Project Update, Federal Funding Update, and Public Works Reorganization. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved items 1-5 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 6:50 p.m. the Chair closed the Road and Bridge Committee of the Whole.

Chisago County Sheriff Rick Duncan and Chisago County Crime Analyst Michelle Jacobson provided the Board with a presentation about the Community Crime Action Plan Summary. *No action was taken.*

At 7:14 p.m. the Chair opened Citizen Forum. 2 Citizens spoke; the Chair closed Citizen Forum at 7:17 p.m.

On motion by Greene, seconded by Walker, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

1.) Accept County Engineer's Report

- 2.) R & B Committee Recommendation – Award and Approve SAP 013-636-002
CSAH 36

**RESOLUTION NO. 16/0217-1
FOR AGREEMENT TO STATE TRANSPORTATION FUND (BRIDGE BONDS)
GRANT TERMS AND CONDITIONS
SAP 13-636-002**

WHEREAS, Chisago County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 13528; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$236,496.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Chisago County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

- 3.) R & B Committee Recommendation – Award and Approve SAP -13-599-010
- 4.) R & B Committee Recommendation – Professional Services Agreement with Erickson Engineering for CSAH 36 Bridge
- 5.) R & B Committee Recommendation – Personnel Request – Assistant County Engineer (reclassification)
- 6.) Approve Minutes from February 3, 2016 County Board Meeting
- 7.) Authorize Payment of the County’s Warrants and Miscellaneous Bills

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment Update, Planning Commission Update, Construction Activity, General Dept. Update, Swedish Immigrant Trail East End Construction Update, Greater MN Regional Parks and Trails Info., Center City Business Park Solar Garden Development Efforts, Children’s Water Festival Planning, and County Ditch Inspection Program. *No action was taken.*

On motion by McMahon, seconded by Montzka, the Board moved to approve the 2016 Aquatic Invasive Species Prevention Aid Program including the specific agreements, personnel actions, budget adjustments, equipment purchases, Memorandum of Understanding and Grant Application. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the First Amendment to and Task Order supplementing the 2016 General Services Agreement between Chisago County and Emmons and Olivier Resources Inc. for the Chisago Lakes Lake Improvement District. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Resolution authorizing the submittal of a federal trails grant application for the Swedish Immigrant Regional Trail Section G East End Project. The motion **carried** as follow: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

RESOLUTION NO. 16/0217-2
AUTHORIZING APPLICATION OF A FEDERAL TRAILS GRANT
APPLICATION FOR THE SWEDISH IMMIGRANT TRAIL – EAST END
PAVING

WHEREAS, the County of Chisago supports the grant application made to the Minnesota Department of Natural Resources for the Federal Trail Grant for 115,000. The application for paving and finishing details on the already constructed 2.2 mile Swedish Immigrant Trail East End Project;

WHEREAS, the county of Chisago recognizes the local match requirement for the grant has been secured;

NOW, THEREFORE, BE IT RESOLVED, that if the County of Chisago is awarded a grant by the Minnesota Department of Natural Resources, Chisago County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Chisago County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement; and

BE IT FURTHER RESOLVED, the Chisago County Board of Commissioners names the fiscal agent for Chisago County for this project as:

Kurt Schneider
Chisago County Environmental Services
313 North Main St.
Center City, MN 55012
Kurt Schneider at 651 213-8374
Kurt.Schneider@chisagocounty.us

Lisa Thibodeau provided the Board with a presentation of the East Central Solid Waste Commission's 5-County Solid Waste Management Plan 10 Year Update.

On motion by Greene, seconded by Walker, the Board moved to approve Resolution 16/0217-3 of the Chisago County Board of Commissioners adopting the 10-year update to the East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan and submittal to the Commissioner of the Minnesota Pollution Control Agency. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

RESOLUTION NO. 16/0217-3
ADOPTION OF THE 10-YEAR UPDATE TO THE EAST CENTRAL SOLID WASTE COMMISSION 2016 INTEGRATED SOLID WASTE MANAGEMENT PLAN

WHEREAS, the State of Minnesota requires Counties to develop and adopt a Solid Waste Plan in accordance with MS 115A.46, MS 115A.471, MS 115A.551 subd 6-7, MS 115A.552, MS 115A.557 subd 2-3, MS 115A.63, MS 115A.84, MS 115A.914, MS 115A.96 subd 6-7, MS 115A.917, MS 115A.97 and MR 99215 and all other applicable Statutes and Rules; and

WHEREAS, the State of Minnesota requires said Solid Waste Plans to be reviewed and/or modified periodically. Said timeline for Solid Waste Plan update is every 10 calendar years;

WHEREAS, Chisago County recognizes the need and responsibility to plan for and practice environmentally sound methods for managing its solid waste streams; and

WHEREAS, Chisago County recognizes the need to plan for and implement various strategies, programs, or facilities, to promote the proper management and disposal of solid waste generated with the County. The County will encourage reduction, reuse, recycling, composting, and/or advance processing of solid waste with technologies available based upon the type of solid waste material generated and the capability of the integrated solid waste management system in place; and

WHEREAS, the draft 10-year update, to the East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan, does describe the integrated solid waste management system currently in place within the East Central Solid Waste Commission, of which Chisago County is a member of the joint powers board. This system meets the needs of Chisago County's citizens and the requirements of the State of Minnesota; and

WHEREAS, the State of Minnesota has placed on public notice the draft of the East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan in accordance with the requirements for publication, notice and comment period; and

WHEREAS, upon completion of the public comment period, with no comments received in objection to the adoption of the draft East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan from any member of the public.

THEREFORE BE IT RESOLVED, that the Chisago County Board of Commissioners hereby adopts the East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan; and

THEREFORE BE IT RESOLOVED, that the Chisago County Board of Commissioners hereby submit the East Central Solid Waste Commission 2016 Integrated Solid Waste Management Plan to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota Statutes and Rules.

On motion by McMahon, seconded by Greene, the Board moved to accept the End-of-2015 Financial Report, approve the proposed 2016 contract for a Pictometry Flyover, approve the proposed contract extension with TKDA for the ongoing 1973 Building renovation project, and approve the proposed request to replat the County Seat Business Park; as presented tonight, and direct the County Auditor and County Administrator to proceed accordingly.” The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the ratification of the MCCC/Trimin IFS Maintenance and Support Contract and authorize the chairman to sign the ratification form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the ratification of the MCCC/Thomson Reuters Property Tax Maintenance and Support Contract and authorize the chairman to sign the ratification form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to authorize the Chisago County MICS Director to issue purchase orders for the parts to upgrade the VDI servers due to age, as well as the needed parts and equipment for the existing SAN, to be able to move less used data to less expensive storage, subject to final review by the County Auditor and County Administrator. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Walker, the Board moved to approve the Almelund Threshing Co.’s resolution to apply for an Exempt Permit for gambling at the Almelund Threshing Co. Show Grounds in Shafer Township, Minnesota. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

RESOLUTION NO. 16/0217-4
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE ALMELUND THRESHING CO.

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for An exempt permit for lawful gambling activity for the Almelund Threshing Co. at the Almelund Threshing Co. Show Grounds at 17760 St. Croix Trail, Shafer Township, MN 55084.

County Administrator Messelt provided the following updates: Solar Programs across the state imitating Chisago County. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Montzka, seconded by Walker, the Board adjourned the meeting at 8:12 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

Mike Robinson, Chair

Attest: _____
Chase Burnham
Clerk of the Board