

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, March 02, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 02, 2016 in the Board Room of the Government Center with the following Commissioners present: Greene, McMahon, Montzka, and Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the Agenda for the Board of Commissioners meeting. Motion seconded by Montzka and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Greene offered a motion to recess for the Health and Human Services Committee of the Whole. Motion seconded by Montzka and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:30 p.m.

Chair Robinson gave the gavel to Vice Chair Montzka.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: Update on the Child Protection Grant Allocation, Estate Recovery Claims when enrolled in health insurance programs, Aging and Disabilities Update, Public Health Update, and Accreditation Update. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved the National Citizens Review Panel Conference Travel Request to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved the Use of the Lakes Region EMS Facilities to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved the First Amendment to the Contract with Family Pathways to the Consent Agenda. The motion

**carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved the Data Use Agreement for MN Immunization Information Connection to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved the Directors Report and the County's Warrants to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board motioned to adjourn the Health and Human Services Committee of the Whole at 6:47 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Vice Chair Montzka returned the gavel to Chair Robinson.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS

**Authorize Payment of County's Warrants for HHS:**

| Prepared Check Date | Amount       | Mail Date  | Type of Payment    |
|---------------------|--------------|------------|--------------------|
| 01/22/2016          | \$125,159.60 |            | County's Warrants  |
| 01/22/2016          | \$37,397.23  | 02/03/2016 | Auditor's Warrants |
| 01/29/2016          | \$17,707.42  |            | County's Warrants  |
| 01/29/2016          | \$35,563.11  | 02/03/2016 | Auditor's Warrants |

- 3.) HHS Committee Recommendation – National Citizens Review Panel Conference  
Travel Request
- 4.) HHS Committee Recommendation – Use of Lakes Region EMS Facilities
- 5.) HHS Committee Recommendation – First Amendment to Contract with Family  
Pathways
- 6.) HHS Committee Recommendation – Data Use Agreement for Minnesota  
Immunization Information Connection
- 7.) Payment of County's Warrants and Miscellaneous Bills
- 8.) Minutes from the February 17, 2016 Regular Meeting
- 9.) Application for Exempt Gambling Permit – Knights of Columbus Father Shanley

Council

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**RESOLUTION NO. 16/0217-1**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR**  
**THE KNIGHTS OF COLUMBUS FATHER ALBERT SHANLEY COUNCIL**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for An exempt permit for lawful gambling activity for the Knights of Columbus Father Albert Shanley Council at Wild Mountain Recreation area at 37200 Wild Mountain Road, Taylors Falls, MN 55084.

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At 7:01 p.m. the Chair opened Citizen Forum. 1 Citizen spoke; the Chair closed Citizen Forum at 7:03 p.m.

A report was discussed and received by the Chisago County Board from the Jail Committee. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved to approve the proposed Travel Request for Heartland Express to attend the Community Transportation Expo in Portland, Oregon. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to authorize the MICS Director to issue purchase orders for the required parts and labor to upgrade the County's telephone system. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to authorize the Chisago County MICS Director to issue purchase orders for the required equipment to replace the Milltown Tower Site Equipment Shelter and Microwave link to the ECC. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Board received information on a full time Office Support Specialist for the Court Services Department. *No action was taken.*

On motion by McMahon, seconded by Montzka, the Board moved to approve the contract with MN DOT for the 5 year Motorola SUAll support contract. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the submitted request for reclassification of positions in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Board received a Human Resources Update from September 1, 2015 to December 31, 2015. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved to amend C.P. L003-13-38 contract to expand the scope of services with a supplemental agreement to include removal and disposal of asbestos contaminated soils at a not to exceed cost of \$67.90 per ton. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson stepped down and gave gavel to Commissioner Montzka.

On motion by Robinson, seconded by Greene, the Board moved to award C.P. 13-04-16 and approve the contracts for the CSAH 4 Hot-in-place Recycling Project. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Vice Chair Montzka returned the gavel to Chair Robinson.

County Administrator Messelt provided the following updates: Construction Update, NACO Conference, AMC Legislative Conference Update, and Annual Stat of the County Report for Constituents. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

Chair Robinson announced that the Board will be closing the meeting permitted by the attorney-client privilege to hold a Closed Meeting of the Board of Commissioners to discuss the Notice of Claim of B.P. (a juvenile). On motion by Walker, seconded by Greene and **carried unanimously** the Board closed the meeting and convened a closed

session at 7:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Following the closed session, the Chisago County Board of Commissioners reconvened the Meeting of the Whole. Pursuant to M.S. 13D.05, the following were present at the closed meeting: Chairperson Robinson, Commissioner Greene, Commissioner Montzka, Commissioner Walker, Commissioner McMahon, County Attorney Reiter, Clerk to the Board Chase Burnham, and Stephanie Selisker from MCIT.

Chair Robinson reconvened the meeting at 7:45 p.m.

On motion by Greene, seconded by Walker, the Board moved to approve the recommended action in the closed session. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Montzka, the Board adjourned the meeting at 7:45 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Mike Robinson, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk, County Board