

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
UNOFFICIAL PROCEEDINGS  
Wednesday, March 16, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 16, 2016 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson, Walker. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by McMahon and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:30 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Administrator Bruce Messelt; Design work on 2016 HSIP, CSAH 8, CSAH 14, Seal Coat and Microsurfacing Projects, CSAH 26 Reconstruction Projects, CSAH 24 Reconstruction Project, CSAH 20 Bridge Project Update, and Franconia Township Bridge Replacement. *No action was taken.*

On motion by McMahon, seconded by Montzka, the Board moved the Engineering Report to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 6:33 p.m. the Chair closed the Road and Bridge Committee of the Whole.

On motion by Greene, seconded by McMahon, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) Approve Minutes from March 2, 2016 County Board Meeting
- 3.) Authorize Payment of the County's Warrants and Miscellaneous Bills
- 4.) Sale of a Parcel of Tax Forfeited Land to the City of Chisago City for Appraised Value

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**RESOLUTION NO. 16/0316-1**

**APPROVING PURCHASE BY THE CITY OF CHISAGO CITY OF TAX  
FORFEITED PARCEL**

**WHEREAS**, The City of Chisago City meets the requirements of M.S. 282.01, subdivision 1a, paragraph b, as a local government subdivision;

**WHEREAS**, the City of Chisago City by resolution has requested to purchase tax forfeited parcel 13.00048.17 at the appraised values pursuant to M.S. 282.01, subdivision 1a, paragraph b.

**NOW, THEREFORE, BE IT RESOLVED** That the Chisago County Board of Commissioners approve the purchase by the City of Chisago City of tax forfeited parcel 13.00048.17 for \$49,000 plus related fees and costs.

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5.) Sale of a Parcel of Tax Forfeited Land to the City of Shafer for Appraised Value

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**RESOLUTION NO. 16/0316-2  
APPROVING PURCHASE BY THE CITY OF SHAFER OF TAX FORFEITED  
PARCEL**

**WHEREAS**, The City of Shafer meets the requirements of M.S. 282.01, subdivision 1a, paragraph b, as a local government subdivision;

**WHEREAS**, the City of Shafer by resolution has requested to purchase tax forfeited parcel 18.00088.00 at the appraised values pursuant to M.S. 282.01, subdivision 1a, paragraph b.

**NOW, THEREFORE, BE IT RESOLVED** That the Chisago County Board of Commissioners approve the purchase by the City of Shafer of tax forfeited parcel 18.00088.00 for \$16,000 plus related fees and costs.

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On motion by Greene, seconded by Montzka, the Board moved to approve the proposed resolution consolidating staffing at the Chisago-Isanti Heartland Express to on county (Isanti). The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 16/0316-3  
CONSOLIDATE STAFFING AT CHISAGO-ISANTI HEARTLAND EXPRESS**

**WHEREAS**, transit and volunteer driver services have been provided by Chisago-Isanti Heartland Express; and

**WHEREAS**, Heartland Express operates under a Joint Powers Agreement between Chisago and Isanti Counties; and

**WHEREAS**, Heartland Express is governed by a Joint Powers Board; and

**WHEREAS**, said Joint Powers Board, at its' February 18, 2016, meeting, voted to transition to a staffing model that will consolidate all of Heartland Express staff to one county (Isanti County) over a period of time; and

**WHEREAS**, the transition of this staffing model will be as cost-neutral to both counties as possible and as fair to transit employees as possible; and

**WHEREAS**, the first year of this consolidation plan will be limited to Isanti County filling vacant positions when created by a Chisago County resignation; and

**WHEREAS**, the County Administrators of both counties and the Director of Heartland Express will review this plan annually and recommend changes as needed.

**NOW THEREFORE, BE IT RESOLVED**, that the Chisago County Board of Commissioners approves this staffing consolidation plan as recommended by the Chisago-Isanti Joint Powers Transit Board.

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On motion by Montzka, seconded by McMahon, the Board moved to direct County Staff, in conjunction with the County Auditor and Treasurer, to prepare options for a 2016 debt issuance of \$20M for Phase II of the Public Safety Center, preferably Bank Qualified if, at all possible; to prepare options for financing repayment of a 2016 debt issuance for \$20M for Phase II of the Public Safety Center, utilizing available savings in annual CCSO operating budgets and available unallocated County Program Aid as a bridge until retirement of the County's Series 2005A and Series 2010B G.O. Bonds; and to review the County's financial needs and to solicit additional information and proposals from potential interested firms and to prepare for a \$0 levy increase. The motion **carried** as follow: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 7:04 p.m. the Chair opened Citizen Forum. 5 Citizens spoke; the Chair closed Citizen Forum at 7:16 p.m.

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment Update, Planning Commission Update, Permit Activity, Children's Water Festival, Swedish Immigrant Trail Construction Update, County Ditch Inventory Process, ABC Communities "Clean Energy Hub" Proposal, Annual 'Weed' Meeting, Northstar Solar Project, and Solid Waste Management Plan Update. *No action was taken.*

On motion by Greene, seconded by Montzka, the Board moved to authorize County preparation and submittal of a Swedish Immigrant Regional Trail LCCMR grant application on behalf of MN DNR Parks and Trails Interstate Park. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to extend consideration for the CUP Amendment 60 days pursuant to MN Statute, with findings for denial at the April 6th, 2016 Board of Commissioners meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** McMahon, Montzka, Walker **OPPOSED:** Robinson **ABSTAIN:** Greene.

On motion by Montzka, seconded by McMahon, the Board moved to accept State funding for Snowmobile Enforcement Safety and related expenses. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to approve the contract between Chisago County Health & Human Services and Chisago County Sheriff's Office for a Jail Nurse. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to authorize the Chisago County MICS Director to issue purchase orders for the parts to upgrade the RSA 2-factor authentication system, as well as the needed parts and equipment for the existing wireless system used to establish AnyConnect network connectivity to mobile devices. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the quote from Honeywell for electronics rooms HVAC maintenance. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the proposed Travel Request to the Motorola IP Simulcast Radio System Training in Schaumburg, Illinois. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Walker, the Board moved to appoint Diane Larkin as a representative on the Water Plan Policy Team; effective March 16, 2016 thru March 16, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve advertising for a District 5 HRA/EDA Board Appointment for the proper terms. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to approve the 2016 County Seat Business Park Maintenance Agreement, subject to County Attorney review. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to approve the procurement of 2nd Floor Furnishings, estimated at \$15,599.42. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the purchase of (5) 2016 Ford Explorer SUV Interceptors for marked patrol. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by McMahon, the Board moved to approve Emergency Manager Sellman to apply for the FireWise Community Mitigation Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the purchase of a new Rotary Hoist Lift for the County's Public Works Mechanics. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by Walker, the Board adjourned the meeting at 7:57 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Mike Robinson, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board