

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, June 01, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, June 01, 2016 in the Board Room of the Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the Agenda for the Board of Commissioners meeting. Motion seconded by McMahon and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Commissioner Greene offered a motion to recess for the Health and Human Services Committee of the Whole. Motion seconded by McMahon and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

The Chair opened the Health and Human Services Committee of the Whole at 6:30 p.m.

Chair Robinson gave the gavel to Vice Chair Montzka.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Update; Mental Health Services Development, Grant Application for Psychiatric Services, Immunizations Update, Legislative Issues for HHS. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved items 1-6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Vice Chair Montzka returned the gavel to Chair Robinson.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
05/20/2016	\$158,610.03		County's Warrants
05/20/2016	\$78,784.52	06/01/2016	Auditor's Warrants

Special Board Approval

Mileage over 60 days:

- Jenny Schmidt - \$173.79
- Nathen Sikora - \$66.78
- Courtney Wehrenberg - \$26.46

- 3.) HHS Committee Recommendation – CornerHouse Interagency Child Abuse Evaluation and Training Center Agreement
- 4.) HHS Committee Recommendation – SHIP Grant Agreement – Lakeside Elementary
- 5.) HHS Committee Recommendation – Conversion of LTE Financial Worker to FTE Status
- 6.) HHS Committee Recommendation – Letter of Support – Long Term Housing for SPMI Persons
- 7.) Payment of County's Warrants and Miscellaneous Bills
- 8.) Minutes from the May 18, 2016 Regular Meeting
- 9.) Applications for Abatement – MN Stat. 375.192
- 10.) Application for On-Sale Liquor License/Renewal of Liquor, Wine, Club, or 3.2% License
- 11.) Minnesota Snowmobile Trails Assistance Program

On motion by Greene, seconded by Robinson, the Board moved to award the 2016 Otta Seal Project to Allied Blacktop Co. and approve the contracts at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by McMahon, the Board moved to acknowledge receipt of the landowner's request for voluntary surrender, and revoke the original Conditional Use Permit to conduct mining at the property situated in Sunrise Township, Section 6, T.36, R.20 at 47835 River Road – PID #09.00425.00. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board moved to approve the contract between Chisago County, MN and SAM Psychiatric Consulting Services, LLC. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board moved to approve the attached resolution designating the Central Minnesota Housing Partnership as the administrative body for the MHFA Rental Rehabilitation Deferred Loan Program for rehabilitating larger rental housing units in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 16/0601-1
CENTRAL MINNESOTA HOUSING PARTNERSHIP AS DESIGNATED
ADMINISTRATIVE BODY FOR THE RENTAL REHABILITATION
DEFERRED LOAN PROGRAM

WHEREAS, Chisago County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the County; and

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and

WHEREAS, the Rental Rehabilitation Deferred Loan Program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Chisago County.

NOW THEREFORE BE IT RESOLVED, that the Central Minnesota Housing Partnership is hereby designated as the administrative body for implementing this program in Chisago County.

On motion by McMahon, seconded by Greene, the Board moved to approve the attached Resolution authorizing County Personnel to Execute Agreements for Use or Lease of Public or Private Meeting Facilities. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 16/0601-2
AUTHORIZING COUNTY PERSONNEL TO EXECUTE AGREEMENTS FOR
USE OR LEASE OF PUBLIC OR PRIVATE MEETING FACILITIES

WHEREAS, the County of Chisago (“County”) is Minnesota County organized and existing under the laws of the State of Minnesota with all powers, rights and

authority of a County and is a public body corporate and politic;

WHEREAS, the County is authorized to enter into agreements from time to time, including, but not limited to agreements for the use of private and public facilities as may be necessary to carry out the functions of the County, consistent with Minnesota Statute § 471.345; and

WHEREAS, it is appropriate and prudent for county departments to utilize available public or private facilities for the purpose of conducting meetings for training or other public purpose, and for which a nominal fee up to \$250, if such authority is budgeted, and acknowledgment of risk is part of said agreement.

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Chisago authorizes:

1. Chisago County Department Heads, Supervisors and/or their named delegates are authorized to enter into agreements for the use of public or private meeting facilities for which a nominal fee up to \$250, if such activity is budgeted, and for which an acknowledgement of risk is part of said agreement; and
2. That the personnel are authorized to enter into such agreements without further action of the Chisago County Board of Commissioners.

On motion by McMahon, seconded by Greene, the Board moved to approve the proposed Change Orders for the 1973 Building Renovation in the amount of \$12,332.00 and approve the procurement of interior signage from Takeform in the amount of \$26,436.66. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

County Administrator Messelt provided the following updates; Government Construction Update, Jail/LEC Construction Update, Trail Update, Solar Development in the County, Broadband development, and Registration for County Office has closed. **No action was taken.**

At 7:00 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:00 p.m.

Barbara Chaffee, CEO of the Central MN Jobs and Training Services, presented to the County Board the Central Minnesota Jobs and Training Services Annual Report. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by Greene, seconded by McMahan, the Board adjourned the meeting at 7:42 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Mike Robinson, Chair

Attest: _____
Chase Burnham
Clerk, County Board