

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, September 07, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 07, 2016 in the Board Room of the Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the Agenda for the Board of Commissioners meeting with item #3. The motion seconded by Greene and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Commissioner Greene offered a motion to recess for the Health and Human Services Committee of the Whole. Motion seconded by McMahon and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker

The Chair opened the Health and Human Services Committee of the Whole at 6:31 p.m.

Chair Robinson gave the gavel to Vice Chair Montzka.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates; Personnel Update for the Department and Recruitment. *No action was taken.*

Commissioner Walker arrived at 6:37 p.m.

On motion by McMahon, seconded by Greene, the Board moved items 1-2 and 4-10 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Walker, the Board moved to adjourn the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Vice Chair Montzka returned the gavel to Chair Robinson.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS

**Authorize Payment of County’s Warrants for HHS:**

<b><u>Prepared Check Date</u></b>	<b><u>Amount</u></b>	<b><u>Mail Date</u></b>	<b><u>Type of Payment</u></b>
08/19/2016	\$184,361.73		County’s Warrants
08/19/2016	\$47,352.42	09/07/2016	Auditor’s Warrants
08/26/2016	\$54,066.52		County’s Warrants
08/26/2016	\$22,339.62	09/07/2016	Auditor’s Warrants

- ~~3.) HHS Committee Recommendation – Chisago County Jail Nurse Contract~~
- 4.) HHS Committee Recommendation – Steven R. White Emergency Foster Care Agreement
- 5.) HHS Committee Recommendation – Taylors Falls Elementary School SHIP Mini-Grant
- 6.) HHS Committee Recommendation – Nystrom and Associates Memorandum of Understanding for Ethics Training
- 7.) HHS Committee Recommendation – Day Training & Habilitation Service Agreements
- 8.) HHS Committee Recommendation – Corporate Child Foster Care Background Studies County Interagency Agreement
- 9.) HHS Committee Recommendation – Citizens Review Panel Recruitment Request News Release
- 10.) HHS Committee Recommendation – St. Catherine’s University Internship Agreement
- 11.) Payment of County’s Warrants and Miscellaneous Bills
- 12.) Minutes from the August 17, 2016 Regular Meeting
- 13.) Seizure, Sale and Disposal of Abandoned Personal Property on Tax Forfeited Properties

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**RESOLUTION NO. 16/0907-1**  
**SEIZURE, SALE AND DISPOSAL OF ABANDONED PERSONAL PROPERTY**  
**ON TAX FORFEITED PROPERTIES**

**WHEREAS,** Tax parcels 13.00440.00 and 13.00451.00 have forfeited to the State of Minnesota in trust for the respective taxing districts for non-payment of real estate taxes;

**WHEREAS,** There is an abundance of personal property abandoned on these parcels which needs to be seized and removed pursuant to M.S. 345.15 and M.S. 282.04, subdivision 2, paragraph d;

**NOW, THEREFORE, BE IT RESOLVED** That the Chisago County Board of Commissioners authorize the Chisago County Auditor-Treasurer to proceed with the seizure, sale and/or disposal of the abandoned personal property on tax parcels 13.00440.00 and 13.00451.00 authorizing the Chisago County Auditor-Treasurer to determine the most efficient and cost effective way of removing the abandoned personal property both salvageable and not.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** if the cost of the disposal of the non-salvageable personal property is more than the salvage or sale value of the remainder of personal property the cost will be taken from the general fund fund balance to be repaid from the proceeds of the sale when the tax forfeited property is sold.

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14.) Application for an Exempt Gambling Permit – Chisago Lakes Area Wrestling Foundation

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**RESOLUTION NO. 16/0907-2**

**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR THE CHISAGO LAKES AREA WRESTLING FOUNDATION**

**WHEREAS,** the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS,** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for An exempt permit for lawful gambling activity for the Chisago Lakes Area Wrestling Foundation at the Lent Town Hall, located at 33155 Hemingway Ave, Stacy, MN 55079.

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County Attorney Janet Reiter and Court Services Director Amy Chavez provided a presentation to the Board of Commissioners regarding “The Criminal Justice Process and Jail Populations.” *No action was taken.*

At 7:16 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:16 p.m.

On motion by Walker, seconded by Greene, the Board moved to approve the Amendment to Demand Promissory Note, with the Chisago County HRA-EDA, as part of the financing package for the Chisago County/North Branch ESSBY Industrial Park. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson stepped down as Chair.

On motion by Robinson, seconded by Walker, the Board moved to appoint Chris DuBose as an at-large representative on the Planning Commission; effective 9/7/2016 thru 1/5/2019. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson regained the gavel.

On motion by Greene, seconded by McMahon, the Board moved to approve the “Cowles Farm Plat 3” final plat. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson stepped down as Chair.

On motion by Robinson, seconded by McMahon, the Board moved to approve the voluntary surrender of Kathy Nelson’s 51275 Falcon Avenue, Rush City MN (PID 07.00043.00) Home Occupation Conditional Use Permit, and revoke the CUP originally issued June 20, 2007. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson regained the gavel.

On motion by McMahon, seconded by Walker, the Board moved to authorize The Trust for Public Land to submittal of a Conservation Partners Legacy Grant Program Grant Application for acquisition of Schlimmer’s Point parcels 02.00059.00 and 02.00132.00. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve by resolution a request for a speed study for CSAH 24 at tonight’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 16/0907-3  
REQUEST SPEED LIMIT STUDY BY MNDOT  
ON CSAH 24 (OLD TOWNE ROAD)**

**WHEREAS:** In accordance with MS 169.14, the Commissioner of Transportation is the only one in Minnesota who can adjust Speed Limits on Public Roads; and

**WHEREAS:** Chisago County has reconstructed the highway, changing the highway characteristics necessitating the review and study of the speed limits between Park Place and CSAH 23 (Chisago Boulevard).

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** that Chisago County requests MnDOT do a speed limit study to determine the appropriate speed limit on CSAH 24 (Old Towne Road) between Park Place (north intersection) and CSAH 23 (Chisago Blvd).

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On motion by Greene, seconded by McMahon, the Board moved to approve the resolution and agreement for MnDOT's agency agreement for a County Road Safety Plan Update. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the resolution and agreement for the Township Sign Program. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson stepped down as Chair.

On motion by Robinson, seconded by McMahon, the Board moved to authorize preparation of CR 56 & CR 93 plats. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Robinson regained the gavel.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Out of State Travel request for Jon Eckel to attend the Multi State Info Sharing and Analysis conference in San Antonio, Texas from September 30, 2016 – October 2, 2016. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the Out-of-State Travel Request for Beth A. Beaman and Wendy Stenberg to attend the 6th Annual National Animal Cruelty Prosecution Conference in Austin, Texas, 9-13-16 through 9-16-16. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the agreement between the County Attorney's Office, Sheriff's Office and Court Services for fingerprinting services; and the Agreement between Chisago County Attorney's Office

and the MICS Department. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the proposed tuck-pointing and power washing project for the 1973 Building Renovation in the amount of \$86,030.89. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve an appraisal and consulting service agreement with Dahlin, Dwyer, and Foley, Inc. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County Administrator Messelt provided the following updates; Update from MCIT and AMC about Drivers Data Protection Lawsuits, Received Unqualified Audit of 2015 Books, Discussed Levy Information, Sales Tax Information, Handout of TIP Project with funding sources. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Montzka, seconded by Walker, the Board adjourned the meeting at 8:03 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Mike Robinson, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board