

**APPROVED MINUTES  
CHISAGO LAKES LAKE IMPROVEMENT DISTRICT  
OFFICIAL PROCEEDINGS  
Monday, September 12, 2016**

The Chisago Lakes Lake Improvement District Board of Directors met for their monthly meeting at 6:30 p.m. Monday, September 12, 2016 at the Chisago County Government Center, Conference Room 131 in Center City, MN with the following Board of Directors present: Joyce Anastasi, Jill Behnke, Orris Erlandson, Monica Kinny, Mike Mergens and Gary Schumacher. **ABSENT:** Steve Paquay

Also present: County Water Resource Manager Jerry Spetzman, County Water Resource Specialist Susanna Wilson, Emmons & Olivier Resources, Inc. staff Greg Graske and 4 citizens.

The Chair Mike Mergens called the business meeting to order at 6:30 p.m. and led the assembly in the Pledge of Allegiance.

Director Behnke offered a motion to approve the agenda for the Lake Improvement District (LID) meeting. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Director Anastasi offered a motion to approve the minutes of the August 1, 2016 LID Board meeting, as amended. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Spetzman provided the Board with the August 2016 year-to-date budget summary and stated that the budget was on track.

Director Anastasi offered a motion to approve payment of the following invoices:

Chisago Soil & Water Conservation District	Goal 6, Lakeshore & Urban Restoration - Jarnagin, Harris, Kuschel, Mentzer, Warzala, Penschorn. Mileage.	1,333.20
Chisago Soil & Water Conservation District	Goal 3, Objective 3 - City of Center City Olson Vegetated Swale.	6,906.25
Chisago Soil & Water Conservation District	Goal 3, Objective 3 - Haller/MN Ave Gully Stabilization.	593.85
Chisago Soil & Water Conservation District	Goal 3, Objective 3 - Chisago Lakes High School Stormwater Pond Retrofit.	8,500.00
Chisago Soil & Water Conservation District	Goal 3, Objective 3 - Center City Nelson Ct Shoreline.	4,834.50
Chisago Soil & Water Conservation District	Goal 6, Lakeshore and Urban Restoration.	720.00
EOR - July	Prep for board meeting and communication with Jerry. Prep for annual meeting.	252.25
EOR - July	Board Meeting Attendance - July 11, 2016.	195.00
Lindstrom Hardware	Hook, Line and Sinker collector adaptors and cable ties.	58.53
Office Max	Literature holder for community festivals.	132.70

PACE Analytical	Volunteer Water Quality Monitoring analysis - July 2016.	312.00
PACE Analytical	LID Water Quality Monitoring analysis - July 2016.	507.00
Printing Express	Hook, Line and Sinker collector decals.	9.50
Rapid Press	Hook, Line and Sinker sign decals.	93.00
St. Mary's University	2016 Carp Festival measurement and data collection.	963.00
<b>Monthly Expense Total</b>		<b>25,410.78</b>

Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

The Chair opened the Citizen's Forum at 6:36 p.m. One citizen offered comments. The Chair closed the Citizen's Forum at 6:37 p.m.

## NEW BUSINESS

Greg Graske, Emmons and Olivier Resources Inc. reviewed the 2016 Chisago Lakes Carp Festival Report data and figures prepared by St. Mary's University.

Spetzman updated the Board on the Request for Quote received for maintenance of the Swamp Lake 7 Culvert outlet. At the July 11, 2016 meeting, the Board approved funding up to \$3,100 for maintenance at the Swamp Lake Outlet. The Quote received by Bluhm Construction totals \$3,345 and the LID Board is requested to approve an additional \$245 to fund the project.

Director Erlandson offered a motion to allow the LID Board to approve an additional \$245 to fund the maintenance of the Swamp Lake 7 Culvert outlet by Bluhm Construction for the quote received totaling \$3,345. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Spetzman updated the Board on the 2017 LID Budget Subcommittee Meeting held on August 9, 2016. He reviewed the Minutes from the meeting, the 2017 Draft Water Resource Management Plan and the 2017 Draft LID Budget.

Director Behnke offered a motion to allow the LID Board to approve the 2017 Draft Water Resource Management Plan and the 2017 Draft LID Budget. Motion seconded by Director Schumacher and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Spetzman reviewed with the Board the Chisago County Sheriff's Department Boat and Trailer for Sale. He reviewed the cost for the LID Board to purchase the boat/trailer to use for water quality monitoring and aquatic plant surveys and the cost each year for gas and oil. The remainder of the purchase price will be paid by the Aquatic Invasive Species (AIS) Prevention funds.

Director Anastasi offered a motion to allow the LID Board to approve the purchase of the Chisago County Sheriff's Department boat and trailer for sale contributing \$3,380 to the total purchase price of \$7,500 and \$1,700 for the yearly cost of gas and oil. The remainder of the purchase price will be paid by Aquatic Invasive Species (AIS) Prevention funds. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Spetzman reviewed with the Board the request to create a Subcommittee to create a competitive bid process for engineering firms and to evaluate bids received.

Director Schumacher offered a motion to allow the LID Board to approve forming a Subcommittee of up to three (3) Directors (Mike Mergens, Steve Paquay and Gary Schumacher) to evaluate competitive bids for engineering firms. Motion seconded by Director Behnke and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Wilson Witkowski reviewed with the Board the upcoming St. Croix Workshop on the Water to be held on September 14, 2016 in Hudson, WI.

Director Behnke offered a motion to allow the LID Board to approve funding three Directors (\$25 each, \$75 total) and one Staff (\$25 total) to attend the St. Croix Workshop on the Water on September 14, 2016 in Hudson, WI. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

Wilson Witkowski reviewed with the Board the upcoming Upper Midwest Invasive Species Conference to be held on October 17 – 19, 2016 in La Crosse, WI. The Board and Staff expressed no interest in attending the Conference.

Wilson Witkowski updated the Board to save the date on the upcoming St. Croix River Research Rendezvous to be held on October 18, 2016, in Marine on St. Croix, MN.

Director Kinny offered a motion to allow the LID Board to approve funding three Directors (\$50 each, \$150 total) and two Staff (\$50 each, \$100 total) to attend the St. Croix River Research Rendezvous on October 18, 2016 in Marine on St. Croix, MN. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

## **OLD BUSINESS**

Wilson Witkowski updated the Board on the Ki-Chi-Saga Days LID/Lake Association Booth held on August 19 – 20, 2016.

Wilson Witkowski updated the Board on the Thank You card from the Children's Water Festival Committee for the donation from the LID.

Spetzman updated the Board on recent revisions to the Zebra Mussel Early Detection and Rapid Response Plan.

Director Kinny offered a motion to allow the LID Board to approve the revised Zebra Mussel Early Detection and Rapid Response Plan for the Chisago Lakes Lake Improvement District. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

John Eret, Chisago South Lindstrom Lake Association, updated the Board on the Conservation Partners Legacy Grant for purchase of Parcels 1 and 2 of the Chisago Lake Eagle's Nest Peninsula and the request for the LID Board to approve a matching contribution of \$10,000 to be paid over a period of three years.

Director Anastasi offered a motion to allow the LID Board to approve \$10,000 to be paid over a period of three years for the match toward the purchase of the Chisago Lake Eagle's Nest Peninsula Parcels 1 and 2. The matching contribution for the Conservation Partners Legacy Grant will be for improvement of the land for future park system access and trails. Motion seconded by Director Schumacher and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay

## **STAFF & ENGINEERING REPORTS**

### Emmons and Olivier Resources Inc. (EOR)

Greg Graska, Emmons and Olivier Resources Inc., gave an update on the revisions for the Operation and Maintenance Plan Update – Chisago Lakes Outlet Project. The Subcommittee will meet to further review the revisions at their meeting on September 13, 2016.

Greg Graska, Emmons and Olivier Resources Inc., gave an update on the Summer Channel and Outlet Structure Inspection Report and inspection performed by Graska and Spetzman on August 15, 2016. Graska reviewed the Inspection report and the Recommended Actions, Suggested Follow Up and Minor Maintenance Items Completed for the Channels, Outlets and Outlet Structures as noted in the report.

Spetzman gave an update on the Tour of the Channel & Weir system. The Board scheduled the tour for October 11, 2016 at 3:00 p.m.

Director Anastasi offered a motion to adjourn the meeting at 7:44 p.m. Motion seconded by Director Erlandson and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Anastasi, Behnke, Erlandson, Kinny, Mergens and Schumacher. **OPPOSED:** none. **ABSENT:** Paquay.

  
Mike Mergens, Chair

Attest:   
Susanna Wilson Witkowski, Water Resource Specialist