

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, September 21, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 21, 2016 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Also present: Assistant County Attorney Kristine Nelson Fuge, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by McMahon and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

The Chair opened the Road and Bridge Committee of the Whole at 6:31 p.m.

The Board was given updates on the following current projects of the Public Works Department from Highway Engineer Joe Triplett; Construction Project Updates, Engineering Study for CSAH 12/20 Intersection, Cold Storage Building Bidding. *No action was taken.*

On motion by Greene, seconded by McMahon, the Board moved 1-7 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 6:40 p.m. the Chair closed the Road and Bridge Committee of the Whole.

On motion by McMahon, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker

- 1.) Accept County Engineer's Report
- 2.) R&B Committee Recommendation: Right of Way Plat for Bridge Construction

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**RESOLUTION NO. 16/0921-1  
PLAT FOR RIGHT OF WAY ACQUISITION FOR NEW BRIDGE  
CONSTRUCTION**

**BE IT RESOLVED**, that the County Highway Engineer and County Surveyor are hereby authorized to prepare a plat for highway right of way acquisition for new

bridge construction, CP 13-620-26 located on County Road Number 20 from 2200 feet north of U. S. Hwy. No. 8 to 3825 feet north of U. S. Hwy. No. 8 over the channel on the east side of North Lindstrom Lake leading toward North Center Lake in Lindstrom, Minnesota.

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- 3.) R&B Committee Recommendation: Advance Funding Request from Town Bridge Account
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**RESOLUTION NO. 16/0921-2  
TOWNBRIDGE ADVANCE RESOLUTION**

**WHEREAS**, the County of Chisago has obtained the Commissioner's approval of the plans for the following County State-Aid Project(s):

Project # 013-599-010

**WHEREAS**, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the Townbridge Construction Fund, and

**WHEREAS**, repayment of the funds so advanced by the County is desired in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5, & 7 and Minnesota Rules 8820.1500, Subp. 9a.

**NOW, THEREFORE, BE IT RESOLVED:** That the Commissioner of Transportation be and is hereby requested to approve this basis for financing said construction project(s) and to authorize repayments from subsequent accruals to said Account, in the amounts as herein indicated.

\$ 10,723.84 From 2017 Allotment

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- 4.) R&B Committee Recommendation: Award and Approve Public Works Cold Storage Building
- 5.) R&B Committee Recommendation: Final Contract Payment for SAP 13-599-011 Franconia Township Bridge Replacement
- 6.) R&B Committee Recommendation: Final Contract Payment for 2016 Micro-Surfacing Project
- 7.) R&B Committee Recommendation: Final Contract Payment for 2016 Otta Seal Projects CP OS-62-16 & CP OS-70-16
- 8.) Approve Minutes from September 7, 2016 County Board Meeting
- 9.) Authorize Payment of the County's Warrants and Miscellaneous Bills
- 10.) Exempt Gambling Permit – North Branch Court Club
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**RESOLUTION NO. 16/0921-3**

**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR THE NORTH BRANCH COURT CLUB**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for An exempt permit for lawful gambling activity for the North Branch Court Club at the Lent Town Hall, located at 33155 Hemingway Ave, Stacy, MN 55079.

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11.) Exempt Gambling Permit – Immanuel Lutheran Church

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**RESOLUTION NO. 16/0921-4**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR THE IMMANUEL LUTHERAN CHURCH**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

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County Auditor Dennis Freed gave the Oath of Office to Janet Converse.

On motion by McMahon, seconded by Greene, the Board moved to approve by Resolution the appointment of Janet Converse as Chisago County Recorder, effective September 21st, 2016. The motion **carried** as follows: **IN FAVOR THEREOF:** McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

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**RESOLUTION NO. 16/0921-5**  
**APPOINTMENT OF COUNTY RECORDER**

**WHEREAS**, County Recorder Lee Olson retired May 31<sup>st</sup>, 2016, creating vacancy in the position of County Recorder; and

**WHEREAS**, the Chisago County Board of Commissioners has elected to appoint Janet Converse to the position of Chisago County Recorder; and

**WHEREAS**, it is necessary that this Resolution become effective September 21<sup>st</sup>, 2016 to provide for the usual, daily operation of the Chisago County Government.

**NOW THEREFORE BE IT RESOLVED**, by the Chisago County Board of Commissioners that Janet Converse be appointed Chisago County Recorder, effective September 21<sup>st</sup>, 2016.

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New County Recorder Janet Converse introduced herself to the County Board of Commissioners. *No action taken.*

On motion by McMahon seconded by Greene, the Board moved to approve the use of the Compliance Fund to pay for the new Recorder's Office computers and monitors. The motion **carried** as follows: **IN FAVOR THEREOF:** McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

County Auditor Dennis Freed presented the Board with the 2015 Audit Report.

Commissioner Walker arrived at 6:50 p.m.

On motion by McMahon seconded by Walker, the Board moved to accept the 2015 County Audit Report from County Auditor Dennis Freed. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the revised MCCC Joint Powers Agreement and Bylaws and authorize the chairman to sign the joint powers agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 7:10 p.m. the Chair opened Citizen Forum. 1 Citizens spoke; the Chair closed Citizen Forum at 7:15 p.m.

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment and Planning Commission Updates, Department Updates, Building Permit Update, Grant Activity Update, Household Hazardous Waste Record Day. *No action was taken.*

On motion by McMahon, seconded by Walker, the Board moved to accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to assign an Ordinance Resolution Number and approve the Planning Commission recommended amendment to Chisago County Zoning Ordinance No. 08-03, adding General Provisions Section 4.16 Fowl and Poultry Keeping as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to assign and Ordinance Resolution Number and approve the Planning Commission recommended amendment to Chisago County Zoning Ordinance No. 08-03, Section 4.14 SIGNS, as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the Swedish Immigrant Regional Trail Segment F Connection Project Resolution and authorize final preparation and submittal of a Parks and Trails Legacy Funding grant application to the Minnesota Department of Natural Resources for purposes of accepting Greater Minnesota Regional Parks and Trails Commission #GMRPTC 16-07 designated funds and acquiring and constructing Segment F of the Swedish Immigrant Regional Trail. The motion **carried** as follows: **IN FAVOR THEREOF:** McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Final Plat of “Golden Acres” in Shafer Township, Sec. 7, T.34, R.19 at 34140 Quinton Avenue (PID #08.00067.00). The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to approve the attached Proclamation, which proclaims October 2 – 8, 2016 as Manufacturers Week in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 16/0921-6  
PROCLAMATION  
DECLARING OCTOBER 2 - 8, 2016 AS  
“MANUFACTURER’S WEEK”  
IN CHISAGO COUNTY**

**WHEREAS,** the manufacturing industry is a dynamic part of Chisago County and Minnesota’s economy, and promotion of this sector’s strength, success and high quality of life is an integral part of Chisago County’s economic development strategy; and

**WHEREAS,** manufacturing provides high skill, high wage jobs which significantly contribute to Minnesota’s high standard of living and economic vitality; and

**WHEREAS,** in 2015 there were 90 (2014-93) manufacturing businesses in Chisago County employing 2,777 (2014-2,209) with total wages of almost \$159,420,399 million (2014-\$96.5 million); and

**WHEREAS,** manufacturing has the second largest total payroll among business sectors in Minnesota, providing over \$20 billion in wages in 2015 (2014-19 billion); and

**WHEREAS**, manufacturing produces \$48.2 billion (2014-\$43.7 billion) for the state economy and is the largest share, 16 percent of our gross domestic product; and

**WHEREAS**, manufactured exports brought over \$20 billion (2014-\$21.4 billion) into the Minnesota economy in 2015, down 7% (2014-up 2.9%) from the prior year,

**NOW, THEREFORE**, the Chisago County Board, hereby proclaim that, the week of October 2nd to October 8th, 2016 shall be observed as:

**CHISAGO COUNTY, MINNESOTA MANUFACTURERS WEEK**

in the County of Chisago on this 21st day of September, Two Thousand and sixteen.

HRA-EDA Director Nancy Hoffman provided updates regarding the Blandin Grants, and the Premier Pontoon extension. *No action taken.*

On motion by Greene, seconded by McMahon the Board moved to provide a letter of support to be submitted to Century Link to expand broadband in Sunrise Township. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve Grant Agreement Number A-LSGP-2017-Chisago-00006, Life Saver Grant Agreement between the State of Minnesota and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the Out of State Travel request to attend the ICPC Region #3 Chaplain Conference in Bettendorf, Iowa. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** Walker.

On motion by McMahon, seconded by Walker, the Board moved to direct the County Administrator and County Attorney to proceed with communicating and effecting Option #1, as presented at tonight's meeting. Commissioner Robinson made motion to delay vote until next meeting. Commissioner Walker accepted motion. Upon a vote on Commissioner Robinson's motion **carried** as follows: **IN FAVOR THEREOF:** Greene, Montzka, Robinson, Walker **OPPOSED:** McMahon.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by McMahon, seconded by Montzka, the Board adjourned the meeting at 8:09 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Mike Robinson, Chair

Attest: \_\_\_\_\_

Chase Burnham  
Clerk of the Board