

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, October 05, 2016**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, October 05, 2016 in the Board Room of the Government Center with the following Commissioners present: Greene, McMahan, Montzka, Robinson. Also present: County Attorney Janet Reiter, and Acting County Administrator/Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended Agenda for the Board of Commissioners. The motion seconded by McMahan and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Commissioner McMahan offered a motion to recess for the Chisago County Community Health Board. Motion seconded by Greene and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Chair Robinson gave the gavel to Vice Chair Montzka.

Nancy Dahlin provided the Board with the following Chisago County Community Health Board Updates; Message for the Community, Evolution of the Chisago County Public Health Department, and Staffing Changes. *No action was taken.*

On motion by McMahan, seconded by Robinson, the Board moved to accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Robinson, the Board moved to adjourn the Chisago County Community Health Board. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Commissioner Robinson offered a motion to recess for the Chisago County Health and Human Services Board. Motion seconded by Greene and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Robinson, seconded by McMahan, the Board moved item #3 (Professional/Technical Services Contract with Kirsten Hagen Kennedy LLC) to the

Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board moved item #4 (HealthPartners Services Addendum I for Vaccinations at, Employer Sites) to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by McMahon, the Board moved items #2, 5 and 6 (Payment of County's Warrants for HHS, Pine Technical and Community College Income Contract Amendment, and Pine Tech and Community College Income Contract – SNAP Employment Services) to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by McMahon, the Board moved to adjourn the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Vice Chair Montzka returned the gavel to Chair Robinson.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
09/23/2016	\$134,616.26		County's Warrants
09/23/2016	\$49,907.59	10/05/2016	Auditor's Warrants

Special Board Approval

Mileage over 60 Days

Krista Cummings - \$59.08

Nicole Johnson - \$275.17

- 3.) HHS Committee Recommendation – Professional/Technical Services Contract with Kirsten Hagen Kennedy LLC
- 4.) HHS Committee Recommendation – HealthPartners Services Addendum I for Vaccinations at, Employer Sites
- 5.) HHS Committee Recommendation – Pine Technical and Community College

Income Contract Amendment

- 6.) HHS Committee Recommendation – Pine Tech and Community College Income Contract – SNAP Employment Services
- 7.) Payment of County’s Warrants and Miscellaneous Bills
- 8.) Minutes from the September 21, 2016 Regular Meeting
- 9.) Applications for Abatement – M.S. 375.192
- 10.) Application for an Exempt Permit – Knights of Columbus

**RESOLUTION NO. 16/1005-1
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE KNIGHTS OF COLUMBUS**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for a raffle at St. Bridget’s of Sweden Catholic Church, located at 37200 Wild Mountain Road, Amador, MN 55084

11) Acceptance of Updated Data Inventory List

On motion by Greene, seconded by McMahon, the Board moved to accept the Grant Award of \$3,607.70 from the Office of Justice Programs for procurement of Bulletproof Vests for Court Services and to authorize the expenditure from the Contingency fund for the remaining balances. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Greene, the Board moved to accept a grant award in the amount of \$7,225.00 from the St. Croix River Education District to support County-provided Truancy Services, to authorize the elimination of the FTE Office Support Specialist position, and to create a new FTE Case Aide position in the Court Services Department, with appropriate modification of the position description and job duties to follow accordingly. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 6:59 p.m. the Chair opened Citizen Forum. 2 Citizen spoke; the Chair closed Citizen Forum at 7:03 p.m.

On motion by McMahon, seconded by Greene, the Board moved to approve income contract between Chisago County, MN and the State of Minnesota, Minnesota State Colleges and Universities and Century College. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by McMahon, the Board moved to approve the Grant Agreement authorizing the Chisago County Sheriffs' Office to enter into a grant with the Department of Public Safety, Office of Traffic Safety, to participate in promoting the safety of public roadways by enforcement in the Toward Zero Deaths Enforcement (TZD) grant. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by McMahon, the Board moved to accept the Human Resources Update from June 1, 2016 to September 30, 2016. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by McMahon, the Board moved to table a Resolution from Chisago County to Support Adding the South Center Sanitary District as a Voting Member of the Chisago Lakes Joint Sewage Treatment Commission. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by McMahon, seconded by Montzka, the Board moved to approve by resolution the acceptance of a donation of a Bench from the Peterson Family, estimated value in excess \$500, to Chisago County, via the Chisago County Administration and Maintenance Department, with the intent to put the bench on the Government Center grounds. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 16/1005-2
ACCEPTANCE OF DONATION BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, Chisago County has received a request to receive a donation of a Bench, estimated in value in excess of \$500, from Mr. Lee Peterson, on behalf of the Peterson and in loving memory of Mr. LeeVerne Peterson; and

WHEREAS, such donation is consistent with the County's policies upon approval and acceptance by the County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby approves and accepts a donation of a Bench, estimated in value in excess of \$500, from Mr. Lee Peterson, on behalf of the Peterson and in loving memory of Mr. Lee Verne Peterson, to be received by the Administration.

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by Greene, seconded by McMahon, the Board adjourned the meeting at 7:20 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Mike Robinson, Chair

Attest: _____
Chase Burnham
Clerk of the Board