

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, February 21, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 21, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Also present: Assistant County Attorney Kristine Nelson Fuge, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

The Board presented Assistant County Attorney Kristine Nelson Fuge with a Certificate of Appreciation for her 13 plus years of service to the County.

Commissioner Montzka offered a motion to approve the amended agenda. Motion seconded by Greene and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

The Chair opened the Road and Bridge Committee of the Whole at 6:33 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Highway Engineer Joe Triplett; CR 19 Plan has been approved, CR 24's plan is progressing, CR 30's plan is approved, County Ditch update, Highway 8 Update, Township Signing Progressing, CR 20 Bridge Project is moving forward, LRIP Update. *No action was taken.*

On motion by Montzka, seconded by Greene, the Board moved to accept the Highway Engineer's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Montzka, the Board moved items 2 – 4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by Greene, the Board moved to close the Road and Bridge Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 6:45 p.m. the Chair closed the Road and Bridge Committee of the Whole.

On motion by Montzka, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

- 1.) Accept County Engineer's Report
- 2.) R & B Committee Recommendation – Award and Approval of CP 13-CD8-18 County Ditch #8 Cleaning Project
- 3.) R & B Committee Recommendation – Final Contract Payment for Anchor Ave. and Oriole Ave. Resurfacing Project
- 4.) R & B Committee Recommendation – Out-of-State Travel Request – American Traffic Safety Services Assoc. – Fargo, ND
- 5.) Approve Minutes from February 7, 2018 Meeting
- 6.) Authorize Payment of the County’s Warrants and Miscellaneous Bills

Bills Paid 2/13/2018 \$407,117.43

**Authorize Payment of County’s Warrants for HHS:**

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
2/9//2018	\$58,121.34		Commissioner’s Warrants
2/9/2018	\$48,394.88	2/21/2018	Auditor’s Warrants

- Lake Area Bank; Tracy Armistead; Sheriff; supplies; \$334.07
- Lake Area Bank; Matthew Beckman; Sheriff; registration; \$450.00
- Lake Area Bank; Chase Burnham; Admin.; supplies; \$81.93
- Lake Area Bank; Amy Chavez; Probation; supplies; \$222.75
- Lake Area Bank; Jon Eckel; MICS; conference, supplies; \$301.64
- Lake Area Bank; Dennis Freed; Auditor; supplies; \$27.59
- Lake Area Bank; Tammy Johnson; HHS; supplies; \$9.95
- Lake Area Bank; John Keefe; Assessor; training; \$310.00
- Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$309.93
- Lake Area Bank; Tracy Krona; HHS; supplies; \$198.99
- Lake Area Bank; Lori Olson; Sheriff; supplies; \$174.40
- Lake Area Bank; Janet Reiter; Attorney; expert testimony; \$2,896.63
- Lake Area Bank; Scott Sellman; Sheriff; supplies; \$199.00
- Lake Area Bank; Robert Shoemaker; Sheriff; registration; \$175.00
- Lake Area Bank; Mark Stovern; Sheriff; supplies; \$262.90
- Lake Area Bank; Brandon Thyen; Sheriff; supplies; \$56.90
- Lake Area Bank; Joe Triplett; Highway; supplies; \$54.50
- Lake Area Bank; Justin Wood ; Sheriff; supplies, registration; \$294.58

Jail/LEC Project

Aaron Carlson Corp.	\$12,247.59	Multiple Concepts	\$5,498.93
A.J. Spanjers Corp.	\$10,450.00	NAC Mechanical	\$46,797.95
Anderson Tech.	\$9,500.00	Patzoldt Concrete	\$14,962.50
Bartley Sales Co.	\$19,496.85	Pauly Jail Building	\$36,993.00

Contegrity Group	\$17,714.69	Summit Fire Protec.	\$3,588.15
Contegrity Group	\$9,349.32	Thelen Heating	\$13,368.40
Ebert Construction	\$2,207.80	Thurnback Steel	\$2,850.00
Fransen Decorating	\$47,853.88	Weidner Plumbing	\$124,421.50
Heartland Glass Co.	\$6,103.75		
Honeywell ACS	\$6,175.00		
Kendall Doors	\$1,890.50		

**\*\*\*\* All Bills and Receipts Available with the Clerk of the Board \*\*\*\***

7.) Application for an Exempt Gambling Permit – New Pathways Inc.

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**RESOLUTION NO. 18/0221-1  
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR  
THE NEW PATHWAYS INC.**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the New Pathways Inc. for a raffle at Creekside Farm is located at 8555 Rushseba Trail, Rush City, MN 55069 on April 21<sup>st</sup>, 2018.

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8.) Application for an Exempt Gambling Permit – Northwest Area Jaycees

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**RESOLUTION NO. 18/0221-2  
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR  
THE NORTHWEST JAYCEES**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Northwest Jaycees to hold a bingo event at the Lent Town Hall is located at 33155 Hemingway Ave., Stacy, MN 55079 on April 15<sup>th</sup>, 2018.

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- 9.) Application for an Exempt Gambling Permit – Chisago Lakes Lions

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**RESOLUTION NO. 18/0221-3**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR**  
**THE CHISAGO LAKES LIONS**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Chisago Lakes Lions to hold a raffle at the Lent Town Hall is located at 33155 Hemingway Ave., Stacy, MN 55079 on April 28<sup>th</sup>, 2018.

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- 10.) Authorization for 2018 Budget Adjustments for Dedicated Funds  
11.) Authorization for County Auditor to Transfer Funds

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Planning Commission and Board of Adjustment Update, County Permit Activity, Community Participation in Blandin Initiatives, Solar Regulation Updates. *No action was taken.*

On motion by Montzka, seconded by Greene, the Board moved to accept the Environmental Services Director’s Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Robinson, seconded by Greene, the Board moved to approve the Nessel Township picnic shelter-funding request, in the amount of \$15,600. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Robinson, the Board moved to approve J.C. Homes final plat of “Kost Dam Ridge” in Sunrise Township, Sec.32, T.35, R.35 (PID #09.00372.10). The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Robinson, seconded by Montzka, the Board moved to approve the Lower St. Croix Watershed Memorandum of Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Montzka, the Board moved to appoint Chisago County Board Commissioner Mike Robinson to serve on the Lower St. Croix One Watershed One Plan Policy Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

Susanna Wilson and Jerry Spetzman of the Lakes Improvement District gave the Board of Commissioners the 2017 Annual Reports for the LID, Aquatic Invasive Species and Lake Water Quality Monitoring program.

On motion by Greene, seconded by Montzka, the Board moved to accept the LID presentations. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 7:09 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:09 p.m.

Brad Lundell, Executive Director of Schools for Equity in Education presented to the Board a presentation/discussion regarding issues of equitable Funding in Minnesota schools.

On motion by Montzka, seconded by Greene, the Board moved to accept the Auditors-Treasurer's January 2018 Finance Report, as recommended by the Budget and Finance Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by Greene, the Board moved to accept the suggested modifications to the ARMER Radio Program and 2019 Subscriber/User Fees, as recommended by the Budget and Finance Committee, to include:

- A 2019 Subscriber Fee of \$630 per Radio
- A 2019 User Fee of \$575 per Radio for those USERS supplying their own radios or using older Radios previously provided by the County
- Re-establishment of an ARMER Radio Technical Committee; and
- Drafting of updated SUBSCRIBER and USER Agreements to reflect these changes

The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Robinson, the Board moved to approve the proposed reclassification of a Commercial Appraiser position to an Assistant County Assessor position, as recommended by the Budget and Finance Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Robinson, seconded by Greene, the Board moved to approve the Out-of-State Travel Request for Assistant County Attorney Jacob Fischmann to attend the National Computer Forensics Institute “Advanced Digital Evidence for Prosecutors” conference in Hoover, Alabama, March 5-9, 2018, and the Out-of-State travel request of Tracy Armistead to attend 2018 UCR/NIBRS Training in Cedar Rapids, Iowa, and the Out-of-State travel request for Probation Officer Wade Coles to attend the ‘Public Safety De-escalation Tactics for Military Veterans in Crisis’ conference in Pensacola, Florida March 13-15, 2018, and the Out-of-State travel request of Jon Eckel to attend the MS-ISAC as a presenter in New Orleans, LA April 8-11, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Montzka, the Board moved to approve the resolution stating Chisago County support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

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**RESOLUTION NO. 18/0221-4**  
**CHISAGO COUNTY’S SUPPORT FOR STATE CAPITAL INVESTMENTS FOR REGIONAL BEHAVIORAL HEALTH CRISIS PROGRAM FACILITIES AND PERMANENT SUPPORTIVE HOUSING FOR PEOPLE WITH BEHAVIORAL HEALTH NEEDS**

**WHEREAS,** Minnesota’s mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual’s treatment; and

**WHEREAS,** Minnesota’s mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

**WHEREAS,** individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

**WHEREAS,** individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

**WHEREAS,** the gaps in Minnesota’s mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

**WHEREAS,** Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities; now, therefore,

**BE IT RESOLVED**, Chisago County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

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County Administrator Messelt provided the following updates: Correspondence.  
*No action was taken.*

Several Commissioners offered reports of their respective committee assignments.  
*No action was taken.*

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 8:22 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

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George McMahon, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board