

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, March 01, 2017**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 01, 2017 in the Board Room of the Government Center with the following Commissioners present: Greene, Montzka, Robinson. Commissioner McMahon appeared electronically pursuant to MN Stat. 13D.015. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Walker arrived at the meeting at 6:31 p.m.

Commissioner Greene offered a motion to approve the amended Agenda for the Board of Commissioners. The motion seconded by McMahon and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Commissioner Greene offered a motion to recess for the Chisago County Community Health Board. Motion seconded by Robinson and upon a vote being taken thereon, the motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Nancy Dahlin provided the Board with the following Chisago County Community Health Board Updates: Medicaid/Home Community Board Services, Bills Moving through the Legislative Sessions, Current Events in the Chisago County HHS Department, and Items for Approval from HHS. *No action was taken.*

On motion by Walker, seconded by McMahon, the Board moved to move items 1 – 9 to the Consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to adjourn the Chisago County Community Health Board. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the Consent Agenda. The motion carried as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept Health and Human Services Directors Report
- 2.) HHS Committee Recommendation – First Amendment to the 2017 Contract

- between Chisago County and People  
Incorporated
- 3.) HHS Committee Recommendation – Revised MN. Dept. of Human Services Civil Rights Assurance of Compliance
  - 4.) HHS Committee Recommendation – Prof/Tech Services Contract between Lutheran Social Services of MN & Chisago County
  - 5.) HHS Committee Recommendation – State Health Improvement Program (SHIP) Grant Agreement for Hydration Station – Chisago Lakes High School
  - 6.) HHS Committee Recommendation – State Health Improvement Program (SHIP) Grant Agreement for Heart Rate Monitors – Chisago Lakes High School
  - 7.) HHS Committee Recommendation – Out of State Travel Request – National Citizen Review Panel Conference
  - 8.) HHS Committee Recommendation – Payment of County’s Warrants for HHS

**Authorize Payment of County’s Warrants for HHS:**

<u>Prepared Check</u>	<u>Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
02/17/2017		\$140,828.95		Commissioner’s Warrants
02/17/2017		\$23,773.90	03/01/2017	Auditor’s Warrants
02/24/2017		\$66,792.69		Commissioners Warrants
02/24/2017		\$32,212.97	03/01/2017	Auditors Warrants

- 9.) HHS Committee Recommendation – HHS Correspondence
- 10.) Payment of County’s Warrants and Miscellaneous Bills
- 11.) Minutes from the February 15, 2017 Regular Meeting
- 12.) Application for Exempt Gambling Permit – Almelund Threshing Company

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**RESOLUTION NO. 17/0301-1**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR**  
**THE ALMELUND THRESHING COMPANY**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board

application from the Almelund Threshing Show for a raffle event at the Almelund Threshing Grounds in Shafer, Minnesota.

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The Board received an update from Tangi Schaapveld regarding the ABC Communities. *No action was taken.*

At 7:06 p.m. the Chair opened Citizen Forum. 1 Citizen spoke; the Chair closed Citizen Forum at 7:10 p.m.

The Board received the annual Crime Statistics Report from Sheriff Rick Duncan and Crime Analyst Michelle Jacobson. *No action was taken.*

On motion by Walker, seconded by McMahon, the Board moved to award engineering services contract to Bolton & Menk at tonight's meeting. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by McMahon, the Board moved to award engineering services contract to SRF Consulting Group at tonight's meeting. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to award engineering services contract to SEH, Inc. at tonight's meeting. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the out of State travel for 3 staff members to attend security electronics training provided by Accurate Controls in Ripon Wisconsin on May 16th 2017. The motion **passed** as follows: **IN FAVOR THEREOF:** Robinson, Walker, Greene, McMahon, Montzka. **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve Amendment #1 to the Facility Lease and Easement Agreement with SolarStone Partners LLC, substantially in the form presented herein, for construction of a Community Solar Garden, subject to final approval by the County Board Chair, County Administrator, and County Attorney. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the proposed Community Solar Garden Subscription Agreement with SolarStone Partners LLC, substantially in the form herein, for subscription of up to 40% each in up to 3 1-Mgw Community Solar Gardens, subject to final approval by the County Board Chair, County Administrator, and County Attorney. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Robinson, the Board moved to appoint Jason Gamble as a representative on the HRA-EDA; effective 3/1/2017 – 1/3/2020. The motion **failed** as follows: **IN FAVOR THEREOF:** Walker **OPPOSED:** Greene, McMahon, Montzka, Robinson.

On motion by McMahon, seconded by Greene, the Board moved to appoint Kirsten Kennedy as a representative on the HRA-EDA; effective 3/1/2017- 1/3/2020. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to accept funding from the State Boat and Water Safety Grant. The motion **passed** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County Administrator Messelt provided the following Administrator Updates: Correspondence, Legislative Updates. *No action taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

Chair Montzka announced that the Board will be closing the meeting to hold a Closed Meeting of the Board of Commissioners to discuss the Islamic Community of Bosniaks of Minnesota vs. Chisago County Board of Commissioners, and related claims as expressed authorized by MN Stat. 13D.05, permitted by the attorney-client privilege. On motion by Greene, seconded by McMahon and **carried unanimously** the Board closed the meeting and convened a closed session at 8:13 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Following the closed session, the Chisago County Board of Commissioners reconvened the Meeting of the Whole. Pursuant to M.S. 13D.05, the following were present at the closed meeting: Chairperson Montzka, Commissioner Greene, Commissioner McMahon, Commissioner Walker, Commissioner Robinson, County Attorney Reiter, County Administrator Messelt, and Clerk to the Board Chase Burnham.

Chair Montzka reconvened the meeting at 8:41 p.m.

On motion by Greene, seconded by Robinson, the Board adjourned the meeting at 8:42 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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Ben Montzka, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board