

**APPROVED MINUTES  
CHISAGO LAKES LAKE IMPROVEMENT DISTRICT  
OFFICIAL PROCEEDINGS  
Monday, March 5, 2018**

The Chisago Lakes Lake Improvement District Board of Directors met for their monthly meeting at 6:30 p.m. Monday, March 5, 2018 at the Chisago County Government Center, Conference Room 150B in Center City, MN with the following Board of Directors present: Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Also present: County Chisago Lakes Lake Improvement District Administrator Jerry Spetzman, County Water Resource Manager Susanna Wilson Witkowski and 1 citizen.

The Chair Mike Mergens called the business meeting to order at 6:30 p.m. and led the assembly in the Pledge of Allegiance.

Director Anastasi offered a motion to approve the agenda for the Lake Improvement District (LID) meeting, as amended. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Director Behnke offered a motion to approve the minutes of the February 5, 2018 LID Board meeting. Motion seconded by Director Sandgren and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Spetzman provided the Board with the February 2018 year-to-date budget summary and stated that the budget was on track.

Director Kinny offered a motion to approve payment of the following invoices:

EOR	Review Board packet and prep for Board Meeting, communication with Jerry, review of annual meeting slides, review of old North Center to North Lindstrom Channel Information.	620.50
EOR	Board Meeting Attendance - January 8, 2018.	235.00
EOR	2018 Scope of Services, communication with University staff to conduct carp surveys.	514.25
<b>Monthly Expense Total</b>		<b>1,369.75</b>

Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

The Chair opened the Citizen's Forum at 6:36 p.m. No citizens offered comments. The Chair closed the Citizen's Forum at 6:36 p.m.

## **NEW BUSINESS**

Spetzman reviewed with the Board the minutes from the Planning and Budget Subcommittee meeting on February 20, 2018. Spetzman reviewed the invoice schedule for Chisago County and the recommendation from the Subcommittee that County LID staff bring invoices to the Chisago County Auditor for payment within 35 days of the invoice date and prior to review by the LID Board in order to meet State Auditor payment deadline requirements.

Director Behnke offered a motion for the LID Board to accept the invoice payment recommendation from the Planning and Budget Subcommittee for LID staff to bring invoices to the Chisago County Auditor for payment within 35 days of the invoice date and prior to review by the LID Board in order to meet State Auditor payment deadline requirements. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Spetzman updated the Board that LID budget planning for 2019 will begin in May 2018 rather than later in the summer. Spetzman reviewed with the Board the recommendation from the Planning and Budget Subcommittee that the LID maintain a reserve carryover for the LID at a maximum of 50 percent of the LID budget, according to recommendations of the State of Minnesota Office of The State Auditor "Fund Balances for Local Governments – Office of the State Auditor Statement of Position," September 2007. Spetzman reviewed with the Board the Subcommittee recommendation to hold a turf grass certification class located within the LID available through a grant partnership with Fortin Consulting, Inc.

Director Schumacher offered a motion for the LID Board to accept the reserve carryover recommendation from the Planning and Budget Subcommittee to recommend to the Chisago County Board of Commissioners to maintain the LID levy at \$240,000 for 2019 and maintain approximately a 50 percent reserve carryover of the LID budget, according to recommendations of the State of Minnesota Office of The State Auditor "Fund Balances for Local Governments – Office of the State Auditor Statement of Position," September 2007. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Spetzman reviewed with the Board the Water Quality Monitoring Proposal for 2018, which includes calcium monitoring to determine the suitability for zebra mussel growth and development in lakes located within the LID.

Director Anastasi offered a motion to allow the LID Board to fund up to \$12,000 for the 2018 Chisago Lakes Lake Improvement District Water Quality Monitoring Work Plan Proposal pending review by the AIS Subcommittee on March 7, 2018. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR**

**THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Wilson Witkowski reviewed with the Board the transfer of \$1,000 from Staff & Administrative Support: Objective 4 Gas & Oil 6561 and \$3,000 from Staff & Administrative Support: Objective 4 Truck/Boat Maintenance 6482 to budget code 619 Aquatic Invasive Species (AIS).

Director Behnke offered a motion to recommend that the LID Board approve the transfer of \$1,000 from Staff & Administrative Support: Objective 4 Gas & Oil and \$3,000 from Staff & Administrative Support: Objective 4 Truck/Boat Maintenance to budget code 619 Aquatic Invasive Species (AIS). Motion seconded by Director Schumacher and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Spetzman updated the Board that Minnesota Department of Natural Resources has prepared a draft of the Kroon Lake Survey Report for 2017. Spetzman will notify the LID when the final version of the report is available.

Wilson Witkowski updated the Board on the upcoming Harmful Algal Blooms workshop on March 29, 2018.

Director Anastasi offered a motion to allow the LID Board to pay registration fees for up to three Directors and one Staff totaling \$160 (\$40 per person) to attend the Harmful Algal Blooms workshop on March 29, 2018. Motion seconded by Director Sandgren and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Wilson Witkowski updated the Board on the upcoming State of Water Conference on April 12 – 14, 2018.

Director Behnke offered a motion to allow the LID Board to pay registration fees for up to three Directors and one Staff totaling \$1,200 (\$170 per person registration and \$130 per person hotel) to attend the State of Water Conference on April 12 – 14, 2018. Motion seconded by Director Sandgren and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

Wilson Witkowski updated the Board on the upcoming St. Croix Summit on April 24, 2018.

Director Sandgren offered a motion to allow the LID Board to pay registration fees for up to three Directors and two Staff totaling \$125 (\$25 per person) to attend the St. Croix Summit on April 24, 2018. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

**OLD BUSINESS**

Spetzman and Wilson Witkowski updated the Board on the Aquatic Invaders III Summit held on February 28 – March 1, 2018.

Director Mergens and Spetzman updated the Board on the removal of garbage and recycling from area lakes during the weekend of March 3 – 4, 2018 when the Minnesota Department of Natural Resources required ice house removal from lakes.

Director Mergens, Spetzman and Wilson Witkowski updated the Board on the Chisago Lakes Home & Business Expo held on March 3 – 4, 2018.

Spetzman updated the Board on the upcoming North Center to North Lindstrom Channel Workshop on April 2, 2018.

Director Sandgren offered a motion to adjourn the meeting at 7:45 p.m. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Rob Sandgren and Gary Schumacher. **ABSENT:** Steve Paquay

*Michael J Mergens*

Mike Mergens, Chair

Attest: *Susanna Wilson Witkowski*  
Susanna Wilson Witkowski, Water Resource Manager