

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, March 21, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 21, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the amended agenda. Motion seconded by Greene and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

The Chair opened the Road and Bridge Committee of the Whole at 6:31 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Highway Engineer Joe Triplett; Projects Update, Public Ditch System Update, County Road 59 Rail Crossing, US 8 and CSAH 26 Roundabout Project, CSAH 30 Advanced Construction Agreement, CSAH 14/Hemmingway Ave Extension Roundabout Project. *No action was taken.*

On motion by Greene, seconded by Montzka, the Board moved items 1 – 5 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 6:39 p.m. the Chair closed the Road and Bridge Committee of the Whole.

On motion by Montzka, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

- 1.) Accept County Engineer's Report
- 2.) R & B Committee Recommendation – Professional Service Contract for Bolton and Menk for Public Ditch #9
- 3.) R & B Committee Recommendation – Prof. Serv. Agmt with SRF for Eng. Services for US 8 and CSAH 26 Intersection Project
- 4.) R & B Committee Recommendation – Agreement with St. Croix Valley Railroad for CR 59 Crossing Replacement in Harris
- 5.) R & B Committee Recommendation – Advanced Funding Agreement for SP 013-

**RESOLUTION NO. 18/0321-1
CSAH 30 FEDERAL FUNDS ADVANCE**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Chisago to accept as its agent, federal funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Board Chair is hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1030640”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

- 6.) Approve Minutes from March 7, 2018 Meeting
- 7.) Authorize Payment of the County’s Warrants and Miscellaneous Bills

Bills Paid 3/13/2018 \$432,322.80

Authorize Payment of County’s Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
3/9/2018	\$68,698.74		Commissioner’s Warrants
3/9/2018	\$42,227.70	3/21/2018	Auditor’s Warrants

- Lake Area Bank; Matthew Beckman; Sheriff; registration; \$85.00
- Lake Area Bank; Chase Burnham; Admin.; registration; \$160.00
- Lake Area Bank; Janet Converse; Recorder; registration; \$120.25
- Lake Area Bank; Rick Duncan; Sheriff; supplies; 174.29
- Lake Area Bank; Jon Eckel; MICS; conference, supplies; \$732.36
- Lake Area Bank; Dennis Freed; Auditor; supplies, conference; \$554.03
- Lake Area Bank; Tammy Johnson; HHS; supplies; \$9.95
- Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$403.32
- Lake Area Bank; Tracy Krona; HHS; supplies; \$189.09
- Lake Area Bank; Lori Olson; Sheriff; supplies; \$255.46
- Lake Area Bank; Janet Reiter; Attorney; expert testimony; \$867.96
- Lake Area Bank; Kurt Schneider; Environmental; supplies; \$75.00
- Lake Area Bank; Brandon Thyen; Sheriff; registration; \$150.00
- Lake Area Bank; Joe Triplett; Highway; conference; \$979.28
- Lake Area Bank; Justin Wood ; Sheriff; supplies; \$77.07

Jail/LEC Project

Aaron Carlson Corp.	\$696.13	Pauly Jail Building	\$95,645.44
Bartley Sales Co.	\$4,702.50	Superior Tile	\$15,342.50
BCS Inc.	\$39,587.74	Thurnbeck Steel	\$432.25
Contegrity	\$18,190.36	Transglobal Storage	\$51,834.85
Contegrity	\$9,349.32	Twin City Acoustics	\$53,399.50
Culinex	\$111,728.79	Twin City Acoustics	\$9,627.30
Fransen Decorating	\$23,542.90	Weidner Plumbing	\$20,325.25
Heartland Glass	\$456.00		
Honeywell ACS	\$2,878.50		
Multiple Concepts	\$11,605.06		
NAC Mechanical	\$36,870.45		

****** All Bills and Receipts Available with the Clerk of the Board ******

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment update, Planning Commission update, Permit and Construction Activity. *No action was taken.*

On motion by Greene, seconded by Montzka, the Board moved to accept the Director's Report and approve the Angel Permaloff Interim Use Permit at 25310 Olinda Trail, Franconia Township, Sec.26, T.33, R.20 (PID #04.00427.20) to allow a craniosacral therapy practice as a home occupation, with Findings and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka **OPPOSED:** Robinson **ABSENT:** Walker.

CONDITIONS:

1. This is an Interim Use Permit allowing the conduct of a craniosacral practice and related services as a home occupation.
2. The days and hours of allowed client visits for this home occupation shall be Monday through Friday from 7:00 a.m. to 6:00 p.m.
3. There shall be no employees outside of the family employed at this business.
4. There shall be a maximum of 14 client visits per day .
5. All client parking shall be provided and maintained on-premise.
6. Signage at the property shall conform with Section 4.14 of the Chisago County Zoning Ordinance.
7. There shall be no hazardous waste generated by the conduct of this business.
8. There shall be no change in the appearance of the dwelling.

9. There shall be no noise generated by the conduct of this business.
10. All business and associated activities shall be confined to the interior of the home.
11. The permit holder must notify the County annually that the activity permitted by the IUP is ongoing, and the activities being conducted continue to adhere to the conditions of approval.
12. IUP shall terminate upon the sale of the property to anyone outside of the family.
13. The permittee shall maintain liability insurance covering the practice and property during the life of the business.

On motion by Robinson, seconded by Greene, the Board moved to approve Mike Syncyn’s preliminary plat of “Syncyn Preserve” in Fish Lake Township, Sec.34, T.36, R.22, at 42591 Blackhawk Road, PID #03.00526.20, subject to field verification of the soil borings when weather permits. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Robinson, the Board moved to approve the Swedish Immigrant Regional Trail Segment F Pavement Project Resolution and authorize final preparation and submittal of a 2018 MN DNR Regional Trail Program grant application for purposes of paving the Segment F “Connection Project” and Tern Avenue parking area of the Swedish Immigrant Regional Trail. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 18/0321-2
RESOLUTION SUPPORTING GRANT FUNDING FOR
REGIONAL TRAIL SEGMENT F, PAVING PROJECT

BE IT RESOLVED that Chisago County has the legal public authority to sponsor a grant funding request associated with the identified park or trail identified in the County’s Master Plan.

BE IT FURTHER RESOLVED that as applicant we are fully aware of the information provided in the funding request, including any non-state match and other long-term commitments (as defined in the application), related master plan and any supporting information as submitted.

BE IT FURTHER RESOLVED that Chisago County will comply with all applicable laws, regulations and requirements associated with grant funding for their respective portions of any funding request.

Swedish Immigrant Regional Trail Shafer/Taylor's Falls Segment F, Connection bituminous paving project and bituminous paving on the Tern Ave. parking area

On motion by Greene, seconded by Robinson, the Board moved to accept the Auditors-Treasurer's March 2018 Finance Report, as recommended by the Budget and Finance Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Greene, seconded by Montzka, the Board moved to authorize the reclassification of the Jail Administration position and posting for a non-licensed Jail Administrator position, the reclassification of the Director of Emergency Communication position, the classification of a Crime and Intelligence Analyst position. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by Greene, the Board moved to approve the purchase of 5-marked Police Interceptors for the Chisago County Sheriff's Department. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by Greene, the Board moved to authorize the Chisago County M.I.C.S. Director to sign project change order 001 to Honeywell for the addition of sub-panel metering and monitoring to comply with Minnesota State B-3 requirements. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

At 7:01 p.m. the Chair opened Citizen Forum. 1 Citizen spoke; the Chair closed Citizen Forum at 7:04 p.m.

On motion by Robinson, seconded by Greene, the Board moved to approve the Out of state travel for MICS Director Jon Eckel to attend the Honeywell User Group in Phoenix, Arizona June 10-14th, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

On motion by Montzka, seconded by Robinson, the Board moved to approve the resolution supporting the equitable funding of Minnesota public schools. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

**RESOLUTION NO. 18/0321-3
EQUITABLE FUNDING IN MN SCHOOLS**

WHEREAS, Article 13, Section 1, of the Minnesota Constitution states: “The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The legislature shall make such provisions by taxation or otherwise as will secure a thorough and efficient system of public schools throughout the state,”

WHEREAS, the school districts located in Chisago County are well below the state average in per pupil education funding,

WHEREAS, the lack of property wealth in Chisago County places an unfair burden on Chisago County taxpayers in relation to school levies for operations and facilities,

WHEREAS, the combination of low per pupil funding and lack of property wealth creates an opportunity gap for students who attend schools in Chisago County,

BE IT RESOLVED, that the Chisago County board urges the Legislature to address the inadequate per pupil funding and disparities related to differences in property wealth that puts students who attend school districts located in Chisago County at a distinct and real disadvantage when compared to students in other parts of the state.

On motion by Montzka, seconded by Greene, the Board moved to approve the resolution supporting East Central Regional Development Commission Establishing Regional Transportation Coordinating Councils. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 18/0321-4
RESOLUTION IN SUPPORT OF EAST CENTRAL REGIONAL
DEVELOPMENT COMMISSION CONDUCTING PHASE 1 PLANNING FOR
ESTABLISHING REGIONAL TRANSPORTATION COORDINATING
COUNCILS

WHEREAS, the Minnesota Departments of Transportation (MnDOT) and Human Services (DHS), in collaboration with other state agencies through the Minnesota Council on Transportation Access (MCOTA), are working with local governments and organizations to create Regional Transportation Coordination Councils (RTCCs) as appropriate through Greater Minnesota; and

WHEREAS, the goal of RTCCs is to improve the mobility of “transportation disadvantaged” (i.e. older adults, disabled, low income, and/or military veterans) by coordinating transit providers, service agents, and the private sector to fill transportation gaps, streamline access to transportation and provide individuals more options of where and when to travel; and

WHEREAS, the MNDOT Office of Transit will provide financial and technical support for eligible organizations to develop a structure and operations plan for the establishment of an RTCC; and

WHEREAS, the East Central Regional Development Commission (ECRDC) is an eligible organization and has by resolution agreed to conduct the Phase 1: RTCC Organizational Planning on behalf of jurisdictions and stakeholders in East Central Minnesota;

NOW THEREFORE BE IT RESOLVED, that the Chisago County Board of Commissioners supports the goals of the RTCCs and the ECRDC's application to the State of Minnesota to conduct Phase 1: Planning for Regional Transportation Coordinating Councils.

On motion by Greene, seconded by Robinson, the Board moved to approve the Father Albert Shanley Council Knights of Columbus application for a raffle at Wild Mountain on September 20th, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

RESOLUTION NO. 18/0321-5
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE FATHER ALBERT SHANLEY COUNCIL KNIGHTS OF COLUMBUS

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Father Albert Shanley Council Knights of Columbus to hold a raffle at Wild Mountain is located at 37200 Wild Mountain Road, Taylors Falls, MN 55084 on September 20th, 2018.

County Administrator Messelt provided the following updates: Correspondence, legislative update, solar applications. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Greene, the Board adjourned the meeting at 7:23 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** None **ABSENT:** Walker.

George McMahon, Chair

Attest: _____
Chase Burnham
Clerk of the Board