

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, June 06, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, June 06, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, Montzka, Robinson. Commissioner Walker appeared via Electronic Means pursuant to MN Stat. 13D.015. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Vice Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the agenda. Motion seconded by Robinson and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, Montzka, Robinson, Walker **OPPOSED:** None.

The Vice Chair opened the Health and Human Services Committee of the Whole at 6:31 p.m.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: Allocations from the State Department of Human Services, Community Health Improvement Plan (CHIP), Child Protection reports, MN Choice Assessments, Chisago County Citizens Review Panel, HHS at County Fair, Foster Care Update. *No action was taken.*

Commissioner McMahon arrived to meeting at 6:40 p.m.

On motion by Montzka, seconded by McMahon, the Board moved items 1 – 6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 6:48 p.m., the Chair closed the Health & Human Services Committee of the Whole.

On motion by Walker, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) HHS Committee Recommendation – HHS Director’s Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – SHIP Grant – Chisago Lakes High School, Heart Monitors
- 4.) HHS Committee Recommendation – SHIP Grant – Rush City High School, Stand Up Desks
- 5.) HHS Committee Recommendation – First Amendment to Contract with Community Partnership with Youth and Families
- 6.) HHS Committee Recommendation – Out-of-State Travel Request – Special Care Needs
- 7.) Payment of County’s Warrants and Miscellaneous Bills
- 8.) Minutes from the May 16, 2018 Regular Meeting
- 9.) Applications for Abatement
- 10.) Application for Exempt Permit – Pheasants Forever – Chisago County

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**RESOLUTION NO. 18/0606-01**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR THE PHEASANTS FOREVER**

**WHEREAS,** the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS,** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for an exempt permit for lawful gambling activity for the Pheasants Forever at the Lent Town Hall, located at 33155 Hemmingway Avenue, Stacy, MN 55079.

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- 11.) Advertising for Committees – Comfort Lake Forest Lake Watershed/Board of Adjustment

On motion by Robinson, seconded by Montzka, the Board moved to approve the requested credit card limit increases at tonight’s meeting for the Sheriff’s Office, Health and Human Services and MICS. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Chair McMahon stepped down as chair.

On motion by McMahon, seconded by Robinson, the Board moved to authorize the Chisago County M.I.C.S. Department, GIS Division, to follow the request of Chisago City to use a single driveway to serve 4 residents and that the parcel addresses be addressed off from Old Towne Road. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

Chair McMahon regained the gavel.

On motion by Robinson, seconded by Greene, the Board moved to approve the Joint Powers Agreement between the State of Minnesota, acting through the Department of Corrections, and Chisago County, to allow the County Attorney's Office to obtain reimbursement for prosecution/investigation expenses resulting from activities involving inmates at MCF – Rush City. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the Out-of-State Travel Request for Assistant County Attorney Erin Stephens to attend the Internet Crimes Against Children Task Force ('ICAC') 'National Law Enforcement Training on Child Exploitation' conference in Atlanta, GA, on June 12-14, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the Out-of-State Travel Request for Wendy Stenberg to attend the "Florida Council Against Sexual Violence Summit" to be held in Naples, Florida, on June 12, 2018 through June 15, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the purchase of a currently leased 950M Wheel Loader from Ziegler CAT. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

At 7:00 p.m., the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:00 p.m.

HRA/EDA Director Nancy Hoffman presented the Peterson Companies Tax Abatement Amendment to the Chisago County Board of Commissioners. At 7:02 p.m., the Chair opened the Public Hearing regarding Peterson Companies' Tax Abatement Amendment. 0 Citizen spoke; the Chair closed Public Hearing at 7:04 p.m.

On motion by Montzka, seconded by Walker, the Board moved to approve the request for an amendment of the current tax abatement for MMP Companies, LLC and Peterson Companies, Inc. to include additional tax abatements of up to \$13,000 each year until the end of the original 10-year tax abatement and to move forward with the

supporting development agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County HRA/EDA Director Nancy Hoffman and HRA/EDA Committee member Cathy Bennett presented the Board with the Chisago County Housing Study. *No action taken.*

On motion by Robinson, seconded by Grene, the Board moved to award C.P. 13-55-18, S.A.P. 013-609-033, and S.A.P. 013-619-021 and approve the contracts at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Montzka, the Board moved to approve the resolution for Mndot's Detour Agreement for the summer drainage work on US Highway 8. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 18/0606-02  
DETOUR AGREEMENT FOR HIGHWAY 8**

**BE IT RESOLVED** that Chisago County enter into MnDOT Agreement No. 1030904 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway (C.S.A.H.) No. 22, No. 36, No. 15 and No. 23 as detour routes during the contract construction to be performed upon, along and adjacent to Trunk Highway (T.H.) No. 8 from 0.3 miles west of T.H. No. 61 to 475 feet south of 273<sup>rd</sup> Street under State Project No. 1308-25 (T.H. 8 = 046).

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On motion by Greene, seconded by Robinson, the Board moved to approve inclusion of Chisago SWCD Resolution No. 2017-04-01, Local Water Resources Riparian Protection in Chisago County, as an Addendum to the Chisago County Local Water Management Plan 2013-2023 and proceed with agency notifications. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the application for Fiscal Year 2019 SSTS – Combined Application Base & Low Income Fix-up grants from the MPCA. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Robinson, the Board moved to accept the Mellville Sahyun donation of seven Sunrise Township Parcels (PID #) to Chisago County; authorize Parks Department Budget Expenditure up to \$2,000 for closing and

title work; and authorize staff to carry out real property acquisition activities subject to clear and acceptable Title and County Attorney Review. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the 2018 Scott Purington Family Fun Ice Cream and Leanne Gustafson Scoops Concession Agreements, subject to County Attorney Review as to Form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the SpyGlass Consulting Invoice so the changes to the Communication services can be made. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the leasing of 9 vehicles for the County Motor Pool from Enterprise Fleet Management, to replace the 7 current leases that have expired. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County Administrator Messelt provided the following updates: Tuesday, June 12<sup>th</sup> is the Board of Appeal and Equalization, June 11<sup>th</sup> is AMC District Meeting, NaCO Annual Conference is July 13<sup>th</sup>-16<sup>th</sup> in Nashville. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 8:18 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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George McMahon, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board